

Chap 5

Library Facilities
Annual Report of the Central Library for the period 2013-14
(1st April 2013 to 31st March 2014)

Total number of books /Periodicals during the year 2013-14:

a) Books Purchased (Print)	1726
b) E-Books Purchased (Perpetual) & Subscription	Nil
c) Books received as gift	1607
d) Titles of Journal subscribed(For Central Library 233*+for Sectional Libraries 53)	286
e) Titles of Journals received as gift	927
f) CD/DVDs (containing Journals) subscribed	24
Total (a+c) *	3333

Total number of books / Periodicals Accessioned as on 31.3. 2014:

Purchased - Books :	423622
Gift - Books :	7832
Total Books (Print) :	431454
Purchased - E-Books :	3836
Subscribed - E-Books:	78641
Total E-Books :	82477
Accessioned Issues of Journals & Newspaper (Subscribed) :	10687
C. Accessioned Issues of Journals (Gift) :	1774
D. Accessioned for Bound Journals :	751

Total number of books transferred to Departmental /Sectional Libraries:

a) Departmental / Sectional Libraries	582
b) Seminar Libraries	359

Issue and Return of Books/ Periodicals:

a) Title Issued (Books)	33118
b) Title Returned (Books)	29839
c) Title consulted at Reference Section (Ref. Doc., Gen. Stack doc.)	5106
d) Title consulted at Reading Room (Books)	2039
e) Periodical consulted (loose issues, bound volumes & Online)	6914

Photocopy Services with number of documents and pages:

a. Photocopy of Loose issues (Periodical)	37 (370 pages)
b. Photocopy of Reference Documents	188 (2723 pages)
c. Photocopy of Documents from Stack (Text Books)	280 (3097 pages)

Other Modern Technology-based Services:

a) Number of CD / DVD consulted at Periodical Section	24
b) Total users Browsed E-Journal / Database at Periodical	5617
c) Total UGC-INFONET e-journals full-text downloads or views by users	88357
d) Total Users Used OPAC search Facilities	1476
e) Inter Library Loan service through DELNET & BCL	33
f) Number of document digitized on reader's request	75
e) Total pages digitized on reader's request	372

Total Hits of JCCC@INFLIBNET and J-Gate Browsing

a) JCCC@INFLIBNET	2490
b) J-Gate	883

Membership for Inter Library Loan (ILL) / Document Delivery Service (DDS):-

- American Library, Kolkata
- British Council Library, Kolkata
- DELNET, New Delhi
- JCCC@INFLIBNET

Library Members *:

● Total Registered Members	7121
● Total numbers of Readers visited at Reading Room	17922
● Total numbers of Readers visited at Periodical Section	18802
● Total numbers of Readers visited at Reference Section	6726
● Total numbers of Readers entered into the Stack Room	19450
● Total users access the library resources through home page (172.16.2.2)	12991

Temporary Members / Scholars Visited during the period :

● Total No. of days Library used/visited:	2026
● No. of Persons: International [Thailand - 2, Bangladesh - 1, Sweden - 1, Germany - 1, USA - 1, China - 3]	09
● No. of days used/visited:	09
● No. of Persons: West Bengal:	119
● No. of days used/visited:	2029
● No. of Persons: Other States	34
● No. of days used/visited:	417

Library Hours:

- a. On weekdays [except weekly off days (Wednesday and Sunday) and holidays]:
From 7.00 a.m. to 8.00 p.m.
- b. Weekly off days - Wednesday, Sunday from 10.00 a.m. to 5.00 p.m.
- c. Other holidays: from 10.00 a.m. to 5.00 p.m. (Only Reading Room)
- d. Total No. of days Library open: (a) 239 days+(b) 107 days+(c) = 20 days = 366 days

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Books Classified & Catalogued and added to the Catalogue database by Central Library by using library software (LibSys) during 2013 -14:

Newly purchased, Retro-conversion and processed (with LibSys) books 5955

Braille Unit:

No. of User	No. of days visited	Used time (in hour)	Document scan & read (pages)
05	139	347.30	6741

Braille Unit at Central Library is operational since August 2012. A second Braille Library Unit has also been started at Vinay Bhavana Library from 21st February 2014.

Publication:

Library Bulletin - 'Current periodicals-2013' for Visva-Bharati subscribed Journals.

E-Resources: -

The library has the following e-resources, which are regularly browsed through Central Library Home Page (<http://14.139.211.2> or <http://172.16.2.2>).

● E-journals through UGC InfoNet Consortia (INFLIBNET)	6600 +
● Free e-journals from publishers	1050 +
● On-line e-journals on subscription basis	51 +
● E-Books Purchased (Perpetual) & Subscription	86313
● Subscribed e-journals through J-Gate	37000+
● Subscribed e-journals through Emerald	37+
● Free online books	869 +
● DVDs of Old Digitized Documents of Central Library	238
● CD-ROMs	620 +

Data bases access facilities:-

- American Library, Kolkata
- British Council Library, Kolkata
- Cambridge Online
- DELNET, New Delhi
- Elsevier Science
- Emerald Management
- India Stat.Com
- J-Gate
- Odia Patrapatrika Sangraha (digital compilation of Odia periodicals) 1856-1950
- Oxford University Press
- SAGE e-Reference
- Sage Research Method Online (SRMO)
- Springer
- Taylor and Francis

Acquisition Section:

Number of books purchased subject wise: -

Subject	Number
Languages	1584
Humanities and Social Sciences	172
Science	736
Home Science	--
Computer Science	187
Commerce & Management	--
Education	--
Engineering & Technology	--
Medical Sciences	---
Agriculture Sciences	111
Veterinary Sciences	--
Law	--
Others (Music, Arts, Religion etc.)	543
Total: -	3333

Periodical Section: -

Foreign Journals	92
Indian Journals	87
Magazines	26
News Papers	28
Total subscribed for Central Library: -	233

Detailed Information on Point 9

Circulation Section: -

Category	Teacher	Scholar	Student	Staff	Pensioner	Grand Total
Library Users	585	667	5176	657	36	7121

User Visits at Different Sections of Central Library (month-wise)

Month	Reading Room	Periodical Section	Stack Room	Reference Section
April-2013	2690	1487	980	561
May-2013	694	1122	956	384
June-2013	452	1140	1032	351
July-2013	1284	1416	1826	660
August-2013	1436	1542	2386	825
September-2013	2442	2064	2702	1113
October-2013	614	1121	908	414
November-2013	2312	1688	1390	438
December-2013	1954	1292	810	243

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January-2014	1040	1848	2826	573
February-2014	1256	1913	2020	453
March-2014	1748	2169	1614	711

Total: = 17922 18802

19450 6726

*Detail information.

Information related to Sectional Libraries

Sectional Libraries	Total books as on 31.03.13		Periodicals Titles	Books Issued & Returned		Reference services	Total No. of Users
	Purchased	Number of books accessioned Gift		Subscribed	Gift		
Cheena-Bhavana	45161	--	14	11	02	4064	
5960	174						
Siksha-Bhavana	15977	301	--	16	--	6379	
326	5746						
Patha-Bhavana	36096	138 + 240#	303	16	02	17174	
8474	1371						
Darshan Sadan	13575	--	20	15	--	11750	
310	292						
Hindi-Bhavana	35244	20	--	09	38	2309	
630	294						
Sangit-Bhavana	35083	0	30	12	30	9703	
4165	442						
PSV	52450	360	02	12	05	3231	
3175	585						
Vinaya-Bhavana	20655	15	43	14	01	7914	
4157	828						
Rabindra-Bhavana	47751	7	76	01	27	--	
1892	--						
PSB	49048	1518	--	--	68	41518	
13744	1058						
Kala-Bhavana	16561	--	145	13	05	3264	
2218	551						
Siksha-Satra	24797	199#	18	22	03	8729	
7397	920						

#Book transferred from the Central Library.