

# INTERNAL QUALITY ASSURANCE CELL(IQAC)

Visva-Bharati: Santiniketan 731235



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## NOTIFICATION

Faculty members who wish to be considered for promotion under Career Advancement Scheme (CAS) of UGC are invited to apply to the Head of the concerned Department/Centre stating that he/she fulfils all qualifications and criteria under CAS along with the Performance Based Appraisal System (PBAS) in the prescribed proforma [of either UGC Regulations (2016) or UGC Regulations (2018) as per choice] as evolved by Visva-Bharati. Please note that as per UGC Gazette Notification (18<sup>th</sup> July, 2018) faculty members may be given a choice for being considered for promotion under either UGC Regulations (2016) or UGC Regulations (2018). Both these proforma are available in the University Website.

Requirements of minimum eligibility and/or score for promotion to any stage/level shall be as per the applicable UGC Regulations (2016 or 2018). Candidates are requested to read the rules carefully before filling up the form. Candidates who do not fulfill the minimum eligibility and/or score requirements (as per the respective Regulations) on the due date may apply later upon fulfillment of the requirements. Candidates who do not succeed in the first assessment, he/she will be **reassessed only after a period of one year**.

While CAS promotions from a lower grade to higher grade of Assistant Professor shall be decided by a Screening-cum-Evaluation Committee, those to the grades of Associate Professor and Professor shall be decided by respective Selection Committees by adhering to the criteria laid down for API/Academic & Research score (under respective Regulations) in PBAS.


**Candidates must submit appropriate evidence in support of eligibility requirements and other items (wherever score claimed). Also, they must submit printout of the relevant webpage as a proof of Peer-reviewed/UGC listed journals and Impact factor for claiming scores of publications. Faculty members are requested to cooperate on this issue keeping in mind the difficulty in the process of scrutiny otherwise.**

Furthermore, three sets of reprints of three significant research publications (made during the entire period as Assistant Professor) shall be required to be submitted by the candidate in a separate cover (for expert evaluation) for consideration of promotion from Assistant Professor to Associate Professor. Similarly, three sets of reprints of five significant research publications shall be required to be submitted separately by the

candidate applying for the grade of Professor, *provided* that such publications should have been published since the period from which the teacher has been placed in the Assistant Professor Stage 3.

Candidates shall have to submit one copy of application with dully filled PBAS proforma and supporting documents to the respective Head of the Department/In-charge of the Centre **within 30<sup>th</sup> September, 2019**. The Head/In-charge of the concerned Department/Centre shall forward the submitted applications to the Adhyaksha of their respective Bhavana preferably **within next five working days**.

Date: 31.08.2019

  
Director, IQAC

The notification seeking application for CAS shall be put up on university website and copies shall be provided to all Bhavana.

Copy to:

1. The Adhyaksha, Bhasha-Bhavana - for circulation among departments and centres
2. The Adhyaksha, Kala-Bhavana - for circulation among departments and centres
3. The Adhyaksha, Palli Samgathan Vibhaga - for circulation among departments and centres
4. The Adhyaksha, Palli Siksha Bhavana - for circulation among departments and centres
5. The Adhyaksha, Rabindra-Bhavana - for circulation among departments and centres
6. The Adhyaksha, Sangit-Bhavana - for circulation among departments and centres
7. The Adhyaksha, Siksha-Bhavana - for circulation among departments and centres
8. The Adhyaksha, Vidya-Bhavana - for circulation among departments and centres
9. The Adhyaksha, Vinaya-Bhavana - for circulation among departments and centres
10. The CS to Upacharya, Visva-Bharati
11. The Registrar, Visva-Bharati
12. PA to the Coordinator, IQAC