

VISVA-BHARATI GRANTHANA VIBHAGA
Monthly Performance Report : June 2014

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And Paise Forty-Five Only)

GROSS -- **Rs.5,27,544.00**

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SANTINIKETAN PRESS

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The following printing jobs had been completed & delivered from 01/06/2014 to 28/06/2014

Sl. No.	Delivery Challan No.	Date	Delivered to	Jobs details
1.	136	03/05/2014	Patha-Bhavana	i. C.L. → 10 pads ii. E.L. → 10 pads
2.	674	07/06/2014	A/C Office	i. Cash Coupon Rs. 500/- ii. Money Receipt 17 books
3.	675	13/06/2014	A/C Office	B.P.O and C.P.O
4.	676	13/06/2014	A/C Office	Student Fee book receipt 1000 Books.
5.	677	23/06/2014	A/C Office	Daily Receiving Register
6.	679	28/06/2014	A/C Office	i. Cash Disbursement Book 14 nos. ii. A/C Fund Inflow Register
7.	559	13/06/2014	Examination Section	Exam Tabulation Book → 10 nos.
8.	560	16/06/2014	Examination Section	i. Award Sheet → 10,500 nos. ii. Attendance Register → 37 books iii. Examination Form No. 1 → 3,500 nos.
9.	561	19/06/2014	Examination Section	Internal Assessment Marks Form → 8,800 nos.
10.	563	28/06/2014	Examination Section	i. Award Sheet Confidential Envelope → 5000 nos.
11.	137	05/06/2014	Proctor Office	Docket, Letterhead, Envelopes
12.	790	14/06/2014	P. M. Hospital	O.P.D. Ticket → 8,000 nos.
13.	789	10/06/2014	University Engineer	Contractor Register
14.	788	10/06/2014	Editor, Visva-Bharati Quarterly	V.B. Quarterly: Vol. 22, No. 3 & 4 Oct. 2013 – March 2014. → 190 books + 75 Off prints
15.	787	07/06/2014	Central Library	i. Library Network Registrar → 6 nos. ii. Library Card → 6000 books
16.	786	06/06/2014	Patha-Bhavana	Monthly Sheet (Hostel) → 2,000

				nos.
17.	784	03/06/2014	Meeting Section	Minutes Paper (Agenda) → 100 books
18.	783	02/06/2014	Rabindra-Bhavana	Lipika Manuscripts (Name Tag) → 10,000 nos.
19.	793	24/06/2014	Rabindra-Bhavana	Rabindra Viksha (Ed. 55) → 200 books.
20.	794	27/06/2014	Rabindra-Bhavana	Battery Operated Car Ticket (Rs. 100/-) → 1,000 nos.
21.	706	21/06/2014	Rabindra-Bhavana	R.B. Gate Pass Ticket (Rs. 20/-) → 5,000 nos.

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