

PALLI-SIKSHA BHAVANA
VISVA-BHARATI
SRINIKETAN

Memo No. PSB / 309 / 11-P / 2014-15

Date: 31-03-2015

To
The Registrar
Visva-Bharati
Santiniketan

Sub: Charge handover and takeover of Warden, PSB, Boys' Hostel

With reference to Office Memo No. Est / E-I / AOTW / 2014-15 / 06 dated 20-03-2015 of Registrar, Visva-Bharati, I, the undersigned hereby handover the charge of Warden, Palli-Siksha Bhavana Boys' Hostel to Dr. Nihar Ranjan Chakraborty, Assistant Professor, Department of CIHAB in the afternoon of **March, 31st 2015**.

Sd/-
(Bholanath Mondal)

I, Dr. Nihar Ranjan Chakraborty, Assistant Professor, Department of CIHAB hereby takeover the charge of Warden, Palli-Siksha Bhavana Boys' Hostel in the afternoon of **March, 31st 2015**.

Sd/-
(Nihar Ranjan Chakraborty)

Forwarded by:

Sd/-Principal, PSB
Date: 31-03-2015

Memo No. Est / E-I / AOTW / 2015-16 / 07

SANTINIKETAN

Date: 07-04-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Dr. Nihar Ranjan Chakraborty, Assistant Professor, Department of CIHAB, PSB
- 4) Dr. Bholanath Mondal, Assistant Professor, Department of Plant Protection, PSB
- 5) Controller of Examination
- 6) Chairman, (HMC) & Proctor
- 7) Warden, PSB Boys' Hostel
- 8) Dean / Deputy Dean of Students Welfare
- 9) Finance Officer
- 10) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 11) Dy. Registrar (Accounts)- [With a request to make payment of allowance to Dr. Nihar Ranjan Chakraborty during his tenure as Warden, PSB Boys' Hostel w.e.f. 01-04-2015]
- 12) Chief Medical Officer
- 13) Chief Security Officer
- 14) Internal Audit Officer
- 15) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 16) C.S to Upacharya
- 17) P.A. to Registrar
- 18) Section Officer, Meeting
- 19) University Web-Master- Please upload it in the University Website
- 20) Personal file

Joint Registrar (Establishment)
Visva-Bharati