

VISVA-BHARATI
SANTINIKETAN

OFFICE ORDER

The undersigned is directed to convey that the competent authority is pleased to extend the tenure of engagement of 02 (two) Guest-Teachers at the Department of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana, Visva-Bharati against the 02(two) vacant posts i.e. Assistant Professor and Associate Professor respectively. The details are furnished below.

Sl. No.	Name of the Guest-Teacher	Department / Bhavana	Remuneration	w.e.f.	Period	Budget Head
1	Mohd. Tabish Khan	Arabic, Persian, Urdu & Islamic Studies / Bhasha-Bhavana	Rs. 25,000/- p.m. (Twenty five thousand)	23-02-2015	06(six) months or till the vacant post is filled up whichever is earlier	Against the vacant post of Assistant Professor
2	Mohd. Moatasim	Do	Do	23-02-2015	Do	Against the vacant post of Associate Professor

Memo No. Est/E-I/GT/2014-15/ 43
Date: 02-03-2015


Joint Registrar (Establishment)
Visva-Bharati

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Head, Department of Arabic, Persian, Urdu & Islamic Studies, Bhasha-Bhavana
- 4) Mohd. Tabish Khan, Guest-Teacher, Department of Arabic, Persian, Urdu & Islamic Studies
- 5) Mohd. Moatasim, Guest-Teacher, Department of Arabic, Persian, Urdu & Islamic Studies
- 6) Controller of Examination
- 7) Chairman, (HMC) & Proctor
- 8) Dean / Deputy Dean of Students Welfare
- 9) Finance Officer
- 10) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 11) Dy. Registrar (Accounts)- [With a request to make payment to Mohd. Tabish Khan & Mohd. Moatasim]
- 12) Chief Medical Officer
- 13) Chief Security Officer
- 14) Internal Audit Officer
- 15) Hindi Officer-[With a request to translate it into Hindi]
- 16) C.S to Upacharya
- 17) P.A. to Registrar
- 18) Section Officer, Meeting
- 19) University Web-Master- Please upload it in the University Website
- 20) Personal file