



**Visva-Bharati  
Santiniketan**

**NOTICE**

An urgent meeting will be held on 07<sup>th</sup> Dec, 2017 at 12:30 p.m. at the Conference Hall of Central Library (First Floor), Visva-Bharati to consider the following agenda regarding Poush Utsava- 2017.


1. Budget regarding ensuing Poush Utsava- 2017
2. Miscellaneous, if any, with the permission of the Chair

All members are requested to kindly make it convenient to attend the meeting.

**Members:-**

1. Vice-Chancellor, Visva-Bharati - Chairman
2. All Directors of Visva-Bharati
3. All Principals of the Bhavanas / Vibhaga, Visva-Bharati
4. Registrar, Visva-Bharati
5. Finance Officer, Visva-Bharati
6. Professor In-Charge, Librarian, Visva-Bharati
7. Proctor, Visva-Bharati
8. HoD, Department of Environmental Studies, Visva-Bharati
9. Chief Medical Officer, Pearson Memorial Hospital, Visva-Bharati
10. Joint Registrar (Accounts), Visva-Bharati
11. Joint Registrar (Administration), Visva-Bharati
12. Joint Registrar (Establishment), Visva-Bharati
13. Joint Registrar (Estate & IC Legal Cell), Visva-Bharati
14. University Engineer – Visva-Bharati
15. Deputy Registrar (In-Charge, Garden), Visva-Bharati
16. Deputy Registrar, Rabindra-Bhavana, Visva-Bharati
17. Chief Security Officer, Visva-Bharati
18. Assistant Registrar (Public Relations), Visva-Bharati
19. Assistant Engineer, Electrical and Water Supply, Visva-Bharati
20. Secretaries, Karmi-Parishad, Visva-Bharati
21. Shri Debabrata Sarkar, President, Karmi-Sabha
22. Shri Bidyut Sarkar, Secretary, Karmi-Sabha
23. Dr. Goutam Saha
24. Dr. Atanu Sasmal
25. All Conveners (Poush Utsava Committee-2017)
26. All Members of Santiniketan Trust

Memo No. REG/Notify/156/  
Date: 4<sup>th</sup> Dec, 2017

  
Registrar (Acting)  
Visva-Bharati

4/12/17

**Copy to:**

1. Deputy Registrar cum C.S. to Vice-Chancellor
2. AR (Office of the Pro-Vice-Chancellor)
3. AR(Meetings)- *with a request to arrange Tea and Snacks*
4. P.A. to Registrar
5. University Webmaster : *with a request to upload it in the University Website*