

**VIAVA-BHARATI
SANTINIKETAN
OFFICE ORDER**

The undersigned is to convey that the following transfers are made in the interest of the University.

Sl. No.	Name & Designation	From	To
01.	Shri Birup Kumar Chatterjee Office Assistant (Employee Code No. 1997101)	Accounts Office	Rabindra Sangit Gabeshana Kendra
02.	Shri Ram Kumar Roy Section Officer (Employee Code No. 1985011)	Accounts Office	Guest House

The joining reports may be sent to the undersigned through the Head of the Department concerned immediately.

No- Estab/E-III/O.2

Date- 11/05/2019

Registrar (Acting)
 Visva-Bharati

To,

Shri Birup Kumar Chatterjee
Shri Ram Kumar Roy

Through Head of the
Department Concerned

Copy forwarded for information and necessary action to:-

1. Prof. Indrani Mukhopadhyay, In charge, Rabindra Sangit Gabeshana Kendra
2. Finance Officer (Offg.)
3. Joint Registrar (Accounts)
4. Joint Registrar (Establishment)
5. C.S. to Upacharya
6. Assistant Registrar & In-charge, Guest House
7. P.A. to Registrar
8. University Web Master – To upload in the University Web site
9. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website
10. File