

VISVA-BHARATI
ESTATE OFFICE



Quarter Circular Q3-3

Memo no: - Estate.QT- 3. 313.15-16

Date:- 12th October, 2015

NOTICE INVITING APPLICATIONS FOR QUARTERS

This is to inform all concerned, that the following university quarters are available for allotment. Permanent employees who enjoy the rank and scale of pay as mentioned below against the qtrs. may apply for the same.

An employee, who is already in occupation of quarters, may apply for change of quarters, if no change in the same type has been made earlier. However, no change will be allowed within a year of allotment.

Applications through proper channel should reach the office of the undersigned within 30/10/2015.

- Allotments will be made on the basis of seniority in service as detailed below:
- Seniority for academic quarters will be calculated on the basis of date of joining academic posts only.
- Seniority for a particular type of qtrs. will be calculated on the basis of date of joining an eligible post & pay scale only. [For example, seniority for an A- type quarters (academic) will be calculated from the date of joining a post having the scale PB-4 i.e. Rs. 37400-67000 with AGP Rs. 9000 only etc.]
- Separate applications are to be made for different types of quarters.
- Allotment will be made on, *as is where is basis*.
- Applicants may visit the quarters they wish to apply for & satisfy themselves before submitting their applications.
- For any query, please contact Estate Office.

Academic Quarters

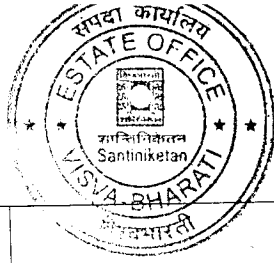
Sl. No	Quarter no , type etc	Location	Minimum Eligibility	Reservation Category
1.	B type qtrs. No-24 vacated by Anil Kumar	Sripalli	Assistant Lecturer, & above (GP Rs.4200 & above)	Unreserved
2.	B type qtrs. No-50 refused by Dr. Nil Ratan Roy	Andrewspalli	Assistant Lecturer, & above (GP Rs.4200 & above)	SC
3	C type qtrs no-28 vacated by Sri Avik Ghosh	Patha-Bhavana Boys' hostel compound	Grade C & Grade D Staff & other Technical Staff of equivalent grades, (GP Rs.2400 & above)	The eligible staff of Patha-Bhavana will get preference for allotment subject to the condition that such staff should take responsibility like wardenship/Grihadhya-ksha etc.
4	C type qtrs no-30 vacated by Mukul Chattopadhyay	Patha-Bhavana Boys' hostel compound	Grade C & Grade D Staff & other Technical Staff of equivalent grades, (GP Rs.2400 &	The eligible staff of Patha-Bhavana will get preference for allotment subject to the condition that such staff should take responsibility like

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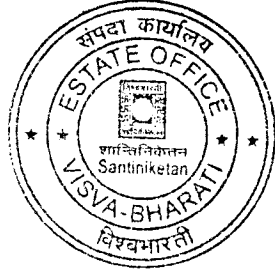
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			above)	wardenship/Grihadhya-ksha etc.
5	Bachelors flat no-7 refused by Alpana Dhibar	Purbapalli(near NCC Camp Office)	Assistant Lecturer, & above (GP Rs.4200 & above)	Unreserved
6	3 Unit Teachers Hostel no-E-3	Cheepkuthi	Assistant Lecturer, & above (GP Rs.4200 & above)	Unreserved

Non-Academic Quarters

Sl. No	Quarters no, type etc.	Location	Minimum Eligibility	Reservation Category
1.	B type qtrs no-5 Vacated by Amitava Mukherjee.	P.S.V area (near new water tank) Sriniketan	Asstt. Registrar, Asstt. Engineer, Section Officer & Other staff of equivalent grades, (GP Rs.4600 & above)	Unreserved
2	C type qtrs no-16 vacated by Tapan Ch. Pal	Sevapalli	Grade C & Grade D Staff & other Technical Staff of equivalent grades, (GP Rs.2400 & above)	Unreserved (PMH staff will get preference)
3.	C-type qtrs no 13 vacated by Nabin Ch. Kora	P.S.V area	Grade C & Grade D Staff & other Technical Staff of equivalent grades, (GP Rs.2400 & above)	PH
4.	D type qtrs no-1& 1A vacated by Palash Mukherjee	Shyambati (old Engineering store area)	Jr. Office Assistant, & Technical Staff of equivalent grades, (GP Rs.1900 & above)	S.C
5.	D type qtrs no-17 Vacated by Amal Hazra	Sevapalli	Jr. Office Assistant, & Technical Staff of equivalent grades, (GP Rs.1900 & above)	Unreserved (PMH staff will get preference)
6.	L.S.S qtrs no30 vacated by Chittaranjan Mukherjee	SevaPalli	Lower Subordinate Staff, (GP Rs.1900 & above)	Unreserved (PMH staff will get preference)
7.	L.S.S qtrs no-25 vacated by family of Smt Chhabirani Hazra	Vinaya-Bhavana	Lower Subordinate Staff, (GP Rs.1900 & above)	Unreserved
8.	L.S.S qtrs no-31 to be vacated by Indralal Roy	Vinaya-Bhavana	Lower Subordinate Staff, (GP Rs.1900 & above)	Unreserved
9.	L.S.S qtrs no-34 at vacated by family of late Ramprasad pal	Dakshinpalli	Lower Subordinate Staff, (GP Rs.1900 & above)	Unreserved
10.	L.S.S qtrs no-26 at vacated by family of late Sunil Dutta	Dakshinpalli	Lower Subordinate Staff, (GP Rs.1900 & above)	P.H
11.	L.S.S qtrs no- 29 at vacated by Dilip Kr. Das	Dakshinpalli	Lower Subordinate Staff, (GP Rs.1900 & above)	Unreserved

Deputy Registrar (Estate)
 Visva-Bharati
 3.12.2015
 12.10.15



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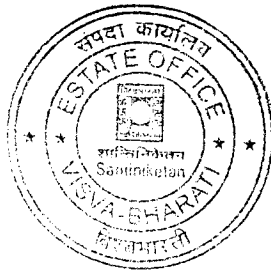
Copy to:

1. Registrar, V.B
2. Chairman, HAC, V.B
3. Principal/Directors/HOD of all Bhavanas/Dep'ts etc
4. Joint Registrar, Deputy Registrar, Assistant Registrar, of all administrative Offices
5. Assistant Registrar(Public Relations)
6. University Engineer - with request to arrange minor repairing/ white washing of the quarters before these are occupied.
7. Email Administrator, Computer Centre, VB - Kindly upload the circular on Visva Bharati website for wide circulation.

Deputy Registrar (Estate)

Visva-Bharati

S. K. S. S.
12-10-15



Form of Application for Quarters

1. Name of employee
2. Designation.....
3. Dept / Office / Section etc.....
4. I.D. No.....
5. Phone / Mobile No: -
6. Date of joining a permanent / substantive post of Visva-Bharati.....
7. Date of joining an eligible post* of Visva-Bharati
(* Read the notice carefully for clarification)
8. Present scale of pay / pay band (with grade pay):
9. Present basic pay: Rs.....
(Attach pay slip for the month of September 2015)
10. Number & location of qtrs. applied for (not more than two choices are allowed):
 - a.
 - b.
11. Category: SC/ST/OBC/PH: (Attach attested copy of certificate).
12. If presently residing in University quarters, mention qtr no &
location.....
13. Reason for change of quarters, if this is an application for
change:.....
14. Undertaking
 - a. I undertake to abide by the relevant rules / regulations / orders etc relating to allotment and vacation of quarters and other related matters, in case quarters is allotted to me by Visva Bharati.
15. Signature (with date) of applicant
16. Remarks & signature of the concerned Head of Dep't / Office