



Visva-Bharati
Santiniketan

Ref. No. REG/Charge HO & TO/134

Date: 03.02.2018

To
The Upacharya
Visva-Bharati

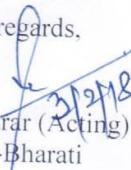
Sub: Charge handover of Registrar to the official.

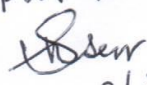
Respected Madam,

I will be out of station from 04.02.2018 to 07.02.2018 to attend a meeting at New-Delhi. During my absence Shri Ashok Kumar Mahato, Joint Registrar (Estate) will look after the day-to-day activities of Registrar's Office w.e.f. 04.02.2018 to 07.02.2018 or till the undersigned resumes his duties.

Submitted for your kind approval.

With regards,


Registrar (Acting)
Visva-Bharati

Approved

3/2/18

Copy to:

1. Shri Ashok Kumar Mahato, Joint Registrar (Estate)
2. C.S. to Vice-Chancellor
3. P.A. to Registrar
4. University Webmaster: *with a request to upload it in the Visva-Bharati website*