



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is directed to convey the approval of the competent authority that consequent upon forthcoming expiry of the tenure of re-engagement of Dr. Ramkumar Mukhopadhyay as Director, Granthana-Vibhaga which will come to an end on 03/01/2017, Shri Ajit Kumar Mondal, Joint Registrar will look after the day to day works of the office of Director, Granthana-Vibhaga in addition to his normal duties until further orders. Dr. Ramkumar Mukhopadhyay is requested to handover the charge of the office of the Director, Granthana-Vibhaga to Shri Ajit Kumar Mondal, Joint Registrar on 03/01/2017 and Shri Ajit Kumar Mondal, Joint Registrar is requested to takeover the said charge with an intimation to the undersigned.

**No. Estab/DR/O.O./185  
Date: 02/01/2017**

  
**Registrar (Acting)  
Visva-Bharati**

To,

1. Dr. Ramkumar Mukhopadhyay
2. Shri Ajit Kumar Mondal

**Copy forwarded of information and necessary action to:**

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/ Sections
3. Proctor
4. Finance Officer
5. Accounts Officer
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. PA to Registrar
10. Pay Fixation Cell
11. Hindi Officer – to translate into Hindi and arrange to upload in the University website
12. Assistant Registrar (Meeting) – to report to Karma-Samiti
13. University Webmaster – to upload in the University Website
14. File