



VISVA-BHARATI
SANTINIKETAN

NOTIFICATION

The undersigned is to convey that in terms of the letter of the Department of Personnel & Training, Ministry of Personnel, P.G. & Pensions, Government of India vide No. 49011/2/2017-Estt(C) dated 19-02-2018 read in conjunction with the letter of the UGC vide F. No. 11-1/2017 (CU) dated 18-01-2018 regarding pay revision of non-teaching employees of the Central Universities and accepted by the Karma-Samiti in the meeting dated 17th February, 2018 and the Finance Committee in the meeting dated 20th March, 2018, pay revision of the Casual Labourers with Temporary Status (CLTS) of the Universities will be implemented in the month of March 2018 following the guidelines of Government of India, Ministry of HRD and UGC for the purpose, alongwith the regular employees of the University. The Casual Labourers with Temporary Status (CLTS) will receive their wages with effect from 01-01-2016 as per the provisions of the Casual Labourers (Grant of Temporary Status and Regularisation) Scheme, worked out on the basis of the pay scales of Group 'C' as per Level 1 of the Pay Matrix recommended by the 7th Central Pay Commission and approved by the Government.

A part of the arrear accrued with effect from 01-01-2016 will be disbursed to the Casual Labourers with Temporary Status (CLTS) soon. For the purpose, all CLTS are requested to fill in the enclosed option form alongwith undertaking and submit to the Head of the Office concerned within 31st March 2018 positively. Heads of the Office concerned are requested to forward the same with a comprehensive list of the employees who have submitted the undertaking as well as who have not submitted the same, so as to reach the office of the Joint Registrar (Establishment) by 31st March 2018, 03=00 p.m.

Cooperation from all concerned is sincerely solicited.

Enclosure: Option Form

Ref. No. Admn./G/G-15 1132
Date: 31-03-2018

Registrar (Acting)
Visva-Bharati

Copy forwarded for information and necessary action to:

1. All Directors/Principals of all Bhavanas/Vibhagas
2. All Heads of Academic/non-academic Departments/Centres/Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/JFO/ Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O./U.E.
8. C.S. to Vice-Chancellor
9. Assistant Registrar (Meeting)
10. P.A. to Registrar
11. Pay Fixation Cell
12. Hindi Officer - to translate into Hindi and arrange to upload in the University website
13. University Webmaster - to upload in the University website
14. File



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**FORM OF OPTION
[See rule 6 (2)]
(For implementation of 7th CPC)**

*1. I, _____ hereby elect the revised pay structure with effect from 1st January, 2016.

*2. I, _____ hereby elect to continue on Pay Band and Grade Pay of my substantive / officiating post mentioned below until:

* the date of my next increment / the date of my subsequent increment raising my pay to Rs. _____ / I vacate or cease to draw pay in the existing pay structure / the date of my promotion/upgradation to the post of _____.

Existing Pay Band ----- and Grade Pay _____

Signature in full _____

Name _____

Designation _____

ID No. -----

Office in which employed _____

* To be scored out, if not applicable.

UNDERTAKING

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature in full _____

Name _____

Designation _____

ID No. -----

Office in which employed _____

Date :

Place :