



VISVA BHARATI
SANTINIKETAN

गणित्र सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 146
तिथि/Date 11.5.18

The undersigned is to convey that the Upacharya on the recommendation of the Departmental Promotion Committee in the meeting dated 04/05/2018, subject to ratification by the Karma-Samiti, is pleased to pass the following orders with immediate effect.

Promotion from Group-D (Now Multi Tasking Staff) to Junior Office Assistant-cum-Typist

Sl. No.	Name of the employee	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Department where posted on promotion	Remarks
01.	Shri Krishna Chandra Das (E.C.No.1992042)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Deblal Roy	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Apurba Ghosh Boys Hostel	Panel-A (Unreserved)
02.	Shri Bijoy Bhattacharya (E.C. No.2000072)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Kajol Misra	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Statistics & House Building Section	Panel-A (Unreserved)
03.	Shri Prodyut Kumar Chatterjee (E.C. No. 1981001)	MTS	Junior Office Assistant-cum-Typist	Vice Md. Nurul Islam	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Meeting Section	Panel-A (Unreserved)
04.	Shri Asit Kumar Garai (E.C. No. 2000036)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Gopal Das	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Garden Section	Panel-A (Unreserved)
05.	Shri Sanjib Kumar Das (E.C. No. 2002041)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Hironmoy Banerjee	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Department of Botany	Panel-A (Unreserved)
06.	Shri Sourav Sen (E.C. No. 2006034)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Tapobijoy Mukhopadhyay	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Santiniketan Press	Panel-A (Unreserved)
07.	Shri Gouranga Das (E.C. No. 2002037)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Ranjit Guin	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Department of Horticulture	Panel-A (Unreserved)
08.	Shri Sunil Kumar Baidya (E.C. No. 2002033)	MTS	Junior Office Assistant-cum-Typist	Vice Shri Deb Kumar Hazra	PB-1, Rs. 5200-20200/- with GP-1900/- Level-2 (7 th CPC)	Establishment Section-III	Panel-A (SC)

The pay of the promotees will be fixed as per rules. Promotion will be effective from the date of joining in the promotional post.

The joining reports should be sent to the undersigned through proper channel.

Separate transfer/posting order will be issued shortly.

The above incumbents should acquire proficiency in Type Writing in computer at 35 words per minute within one year from the date of promotion to earn annual increment.

Estab/E-III/P-40/1
Dated 06/05/2018

Registrar (Admin)
Visva Bharati

To,

All the above incumbents

| Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

1. All Directors/All Principals
2. All Heads of Academic and Non-teaching Departments/Centre
3. Finance Officer (Offg.)
4. Joint Registrar (Accounts)
5. All Joint Registrars/JFO/Deputy Registrars/Internal Audit Officer/Assistant Registrars
6. CMO/CSO/UE
7. C.S. to Upacharya
8. Assistant Registrar (Meeting)- for ratification by Karma-Samati
9. P.A. to Registrar
10. Pay Fixation Cell
11. University Web Master – To upload in the University Web site
12. Hindi Officer – To translate in to Hindi and arrange to upload the Hindi version in the website
13. File