



VISVA-BHARATI  
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 11/03/2019

The Joint Registrar(Accounts)  
Visva-Bharati

SubAdministrative approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to accord administrative approval towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ashoke Kumar Das, Section Officer, DSW Office, V.B.	1988148	Jodhpur, Jaisalmer	25/10/2018-05/11/2018
2.	Sri Bimal Kumar Pal, Peon, Finance Office, V.B.	2002018	Kolkata	10/11/2018-14/11/2018
3.	Sri Biro Kishore Pal, Peon, P.S.B., V.B.	1979094	Kolkata	13/11/2018-18/11/2018
4.	Sri Biswajit Som, Office Asstt., Accounts Office, V.B.	1997108	Bakkhali	20/11/2018-22/11/2018
5.	Sri Biswanath Roy, Peon, Examination Section, V.B.	1985035	Puri	07/11/2018-11/11/2018
6.	Firoj Mondal, Office Asstt., Accounts' Office, V.B.	1995039	Kalimpong	20/11/2018-24/11/2018
7.	Sri Jagadish Bhakat, Office Asstt., Accounts' Office, V.B.	1996015	Kalimpong	20/11/2018-24/11/2018
8.	Smt. Jaya Boro, Asst. Professor, Silpa Sadana, V.B.	2006021	Guwahati	30/0/2018-05/11/2018
9.	Sri Jiban Dalui, Attendent, Deptt. of Geography, V.B.	2002024	Kolkata	05/11/2018-08/11/2018
10.	Sri Manoj Ghosh, Office Asstt., Accounts' Office, V.B.	1993015	Kalimpong	20/11/2018-24/11/2018
11.	Sri Narayan Mondal, Laboratory Asstt., Patha-Bhavana, V.B.	1997111	Puri	21/11/2018-24/11/2018
12.	Prof. Pranab Kanti Basu, Deptt. of Economics & Politics, V.B.	2005003	Kolkata	13/11/2018-17/11/2018

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Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
13.	Sri Rabindranath Ghosh, Senior Asstt., Examination Section, V.B.	1986092	Raipur, Purbasthali	06/11/2018-10/11/2018
14.	Smt. Sarada Basu Mukhopadhyay, Asstt. Lecturer, Patha-Bhavana, V.B.	2002098	Andaman	21/11/2018-28/11/2018
15.	Dr. Sasanka Sekhar Debnath, C.M.O., P.M.H., V.B.	1997079	Udaipur	21/10/2018-29/10/2018
16.	Smt. Srimoyee Ghosh, Asstt. Lecturer, Patha-Bhavana, V.B.	2006018	Gurudomvar	28/10/2018-05/11/2018
17.	Sri Sujit Kumar Ghosh, Radiographer, P.M.H., V.B.	1990030	Andaman	08/11/2018-15/11/2018
18.	Syed Abu Suffian, Section Officer, Examination Section, V.B.	1988110	Rajgir, Nalanda	22/10/2018-27/10/2018
19.	Sri Tarit Roychoudhury, Asstt. Lecturer, Patha-Bhavana, V.B.	2001117	Agartala	18/10/2018-24/10/2018
20.	Sri Tinku Hazra, Sevak, W & W, V.B.	1995044	Bagnan	18/10/2018-18/10/2018

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(20)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload it in the University website

Assistant Registrar  
(Establishment)

11.3.13

11/03/13