

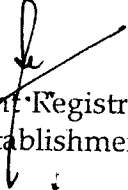


VISVA-BHARATI
SANTINIKETAN

NOTIFICATION

The undersigned is directed to convey that faculty / staff members of the university who intend to attend Refresher Course / Orientation Course / Short Term Course / Summer School / Winter School / Workshop etc should get approval from the Vice-Chancellor through proper channel before sending the application to the concerned institute.

EST/E-II/Office order / 40
Dated 24th July, 2015


Joint Registrar
Establishment

Copy forwarded for information and necessary action to :

1. Pro-Vice Chancellor / All Prvosts / All Directors / All Adhyakshas of Bhavanas / Vibhagas
2. Heads of all academic and administrative departments / centres / sections
3. Controller of Examinations
4. Finance Officer
5. All Joint Registrars/ All Deputy Registrars / All Assistant Registrars
6. Librarian, Central Library
7. Chief Medical Officer, P.M. Hospital
8. Internal Audit Officer
9. Dean of Students Welfare
10. Proctor
11. Internal Audit Officer
12. C.S to Vice-Chancellor
13. P A to Registrar
- ✓ 14. University Webmaster - with a request to upload in the University Website.