

**Sangit-Bhavana
Visva-Bharati
Santiniketan**

The Registrar
Visva-Bharati

Sub: Handover and takeover the charge of the Department of Hindusthani Classical Music, Sangit-Bhavana.

With reference to the Registrar's Memo No. Est / E-I / AOH & IC / 2014-15/ 31 dated 27-02-2015, I hereby hand over the charge of the Head of the Department of Hindusthani Classical Music, Sangit-Bhavana, Visva-Bharati to Sri Swapan Kumar Ghosh, Professor, Hindusthani Classical Music Department on 07-04-2015 (afternoon) since 08th & 09th April, 2015 being weekly off days of Sangit-Bhavana.

Sd/-
[Professor Kaberi Kar (Basu) 07-04-2015

With reference to the Registrar's Memo No. Est / E-I / AOH & IC / 2014-15/ 31 dated 27-02-2015, I hereby take over the charge of the Head of the Department of Hindusthani Classical Music, Sangit-Bhavana, Visva-Bharati from Professor Kaberi Kar (Basu) on 07-04-2015 (afternoon) since 08th & 09th April, 2015 being weekly off days of Sangit-Bhavana.

Sd/-
[Professor Swapan Kumar Ghosh] 07-04-2015

Forwarded By:
Sd/- Provost (SNN&U)
Sd/-Principal, Sangit-Bhavana
Date: 07-04-2015


Memo No. Est / E-I / AOH & IC / 2015-16/ 04

SANTINIKETAN

Date: 13-04-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Professor Swapan Kumar Ghosh, Department of Hindusthani Classical Music, Sangit-Bhavana
- 4) Professor Kaberi Kar (Basu), Department of Hindusthani Classical Music, Sangit-Bhavana
- 5) Controller of Examination
- 6) Chairman, (HMC) & Proctor
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Dy. Registrar (Accounts)- [With a request to make payment of honorarium to Prof. Swapan Kumar Ghosh during his tenure as HOD, Hindusthani Classical Music, Sangit-Bhavana w.e.f. date of joining]
- 11) Chief Medical Officer
- 12) Chief Security Officer / University Engineer
- 13) Internal Audit Officer
- 14) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 15) C.S to Upacharya
- 16) P.A. to Registrar
- 17) Section Officer, Meeting
- 18) University Web-Master- Please upload it in the University Website
- 19) Personal file


**Joint Registrar (Establishment)
Visva-Bharati**