

NOTICE INVITING TENDER

Ref: CERB2015 (ZOO/VB)/01

Date: 24/08/2015

Opening Date: 24/08/2015

Closing Date: 17/09/2015

Tenders for hiring of car on rental basis for transport of delegates in a scientific event to be held for 3 days (1<sup>st</sup> October to 3<sup>rd</sup> October) in Visva-Bharati are invited from well established contractors / parties / persons (here bidder). Sealed tenders should be sent to **Dr.Sudipta Maitra, Convener (CERB2015), Department of Zoology, Visva-Bharati, Santiniketan-731 235** within the prescribed dates mentioned above. Only one quotation from each bidder is invited. Tenders received upto 4.00 PM on 17.09.2015 will be eligible for consideration as per Tender Notice and shall be further subject to the following terms and conditions.

Description/Specification	Price to be quoted for (unit)
(i) Small car (AC)	01
(ii) Small car (Non AC)	01
(iii) Small bus category (Non AC)	01
(iv) Sedan AC	01
(v) SUV AC	01
(vi) Innova AC	01

(2) The service to be provided for Full Day. The "Full Day" would imply normally for a run of the Car up to 80 Kilometer or 8.30 hours duration. Rates per km will be never above the govt of India rate for AC and Non AC cars/Bus.

**The contractor must ensure that-**

(3) Cars/Bus to be provided should be in perfectly sound working condition and suitable for use.

(4) Driver should have valid driving licence, in proper uniform, well versed with local routes of Santiniketan and places and should be well behaved and courteous to the passengers. He should have a mobile connection with him.

(4) No parks/allowances will be allowed for lunch/tea of the driver. Driver should carry his lunch.

(6) All the Cars should have valid documents, cleared road tax and be covered under Comprehensive insurance. In circumstances the hired Car is involved in an accident resulting in loss or damage to property or life with respect to vehicle, driver, passenger or any third party as per the liability under relevant sections of Motor Vehicle Act1 968 and IPC, the hiring authority shall have no responsibility of whatsoever and will not entertain any claim in

this regard under the said provision of the Law. The sole responsibility for any legal or financial implication would vest the contractor.

(7) The bidder must enclose proof of latest Service Tax deposited and any other document showing the concerned Govt. Authority for services he claims.

(8) Validity of the offer: The bidder shall have no right to revise the quote within the period of validity on the plea of fluctuations in the market rate. The validity of the offer should be for a specified period of 90 days.

**(9) The ST/VAT/IT Pan No. should invariably be quoted in the offer, a photocopy of the latest clearance certificate of the above be enclosed with the offer, failing which the offer will not be considered.**

(10) The University does not take responsibility and liability of compensation for any accidental loss occurred during the event.

(11) Contractor having Rate Contract with Central or Provincial Government should quote along with a certified copy of the current Government Rate Contract.

(12) All quotations should be net, after showing discounts, if any.

(13) An amount of Rs. 500/- in the form of Demand Draft as non refundable application fee in favour of 'Accounts Officer, Visva Bharati' payable at State Bank of India, Santiniketan Branch must accompany the quotation.

(14) If the terms of the quotations etc. are vague, incomplete, contradictory and confusing the offer will be rejected without any explanation.

(15) Once the offer is accepted by the Indenter and the order is placed on the basis, the bidder will have to provide vehicles accordingly for the stipulated time, or meeting the compensation for loss if any on account of non execution of the supply order.

(16) Liquidated Damage: Visva-Bharati deserves the right to impose liquidated damage as and when required; the rate of penalty will be at par with the same of the Govt. of India's instruction.

(17) Bank Commission where applicable will have to be borne by the supplier.

(18) All disputes subject to "Bolpur, Birbhum, W.B. Jurisdiction" only.