



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is to convey that the following rearrangement of official duties is made in the interest of the University with immediate effect.

Sl.No.	Name & Designation	From	To
1.	Shri Gouranga Datta Joint Finance Officer	Finance Office	Office of the Dean of Student Welfare
2.	Shri Hillol Mukherjee Assistant Registrar	Establishment Section	Legal Cell
3.	Shri Bratin Roy Assistant Registrar	Legal Cell	Finance Office
4.	Smt. Sutapa Basu Assistant Registrar	Finance Office	Establishment Section
5.	Shri Tapan Mukherjee Section Officer	Vinaya Bhavana	Establishment Section-III

Head(s) of the Department(s) concerned is / are requested to release the above incumbent(s) immediately to enable to join the new place of posting(s). The joining report may be sent to the undersigned within three days from the issuance of this office order through the Head(s) of the Department(s) concerned.

No. REG/Notify/156/ 1442  
Date : 19.02.2020

*Shri Hillol Mukherjee*  
19/2/2020  
Registrar (Acting)  
Visva-Bharati

To,

2. Persons concerned | Through Head of the  
Department concerned

**Copy forwarded for information and necessary action to :**

1. All Directors/ Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/ Sections
3. Principal, Vinaya Bhavana
4. Dean of Student Welfare
5. Finance Officer

6. Prof-in-charge, Security
7. Joint Registrar (Establishment)
8. Joint Registrar (In-charge, Legal Cell))
9. Joint Registrar (Accounts)
10. All Joint Registrars/ Deputy Registrars/ IAO/ Assistant Registrars
11. C.M.O./ U.E
12. Deputy Registrar & CS to Vice-Chancellor
13. PA to Registrar
14. Hindi Officer – to translate into Hindi and arrange to upload in the University website
15. University Webmaster – to upload in the University Website
16. File