

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days leave as admissible for availing LTC journey in favour of the following employee. It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment. It may be ensured that all-LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey. Details are given below:-

Sl. No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Arghya Priya Majumdar, Associate Professor, deptt. of Painting, Kala-Bhavana, V.B.	1997074	Srinagar	17/06/2016-25/06/2016
2.	Prof. Ashis Bhattacharjee, Deptt. of Physics, Siksha-Bhavana, V.B.	2004058	Kolkata	15/06/2016-17/06/2016
3.	Sri Ganesh Ch. Malik, Associate Professor, ASEPAN, P.S.B., V.B.	2003009	Shimla-Manali	24/05/2016-07/05/2016
4.	Sri Gopal Kumar, Hindi Officer, Rajbhasha Cell, V.B.	2014039	Tiruanantapuram	10/06/2016-15/06/2016
5.	Prof. Indrani Das, DEOMEL, V.B.	1996024	J&K.(Leh-Ladakh)	10/06/2016-19/06/2016
6.	K.Mavali Rajan, Asstt. Professor, AIHC&A, Vidya-Bhavana, V.B.	2007026	Geiravar patti	01/06/2016-20/06/2016
7.	Sri Karunamoy Majumder, Asstt. Lecturer, Patha-Bhavana, V.B.	2011006	Coochbihar	15/05/2016-02/06/2016
8.	Sri M. Alankara Masillamani, Associate Professor, P.C.K., P.S.V., V.B.	2002059	Ambathurai	02/06/2016-22/06/2016
9.	Sri Mohan Kumar Biswas, Asstt.Professor, Plant Protection, P.S.B., V.B.	2004028	Lakshadweep	22/05/2016-03/06/2016
10.	Prof. Mukteshwar Nath Tiwari, Hindi Bhavana, V.B.	1996031	Bhagalpur	08/06/2016-13/06/2016
11.	Smt. Nabita Das(Bhandari), P.S.B. Library, V.B.	1985045	Kolkata	09/06/2016-12/06/2016

Ref.No. V.B./EST-II/33

Date: 25/07/2016

The Accounts Officer
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee. It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment. It may be ensured that all-LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey. Details are given below:-

Sl. No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Arghya Priya Majumdar, Associate Professor, deptt. of Painting, Kala-Bhavana, V.B.	1997074	Srinagar	17/06/2016-25/06/2016
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3.	Sri Ganesh Ch. Malik, Associate Professor, ASEPAN, P.S.B., V.B.	2003009	Shimla-Manali	24/05/2016-07/05/2016
4.	Sri Gopal Kumar, Hindi Officer, Rajbhasha Cell, V.B.	2014039	Tiruanantapuram	10/06/2016-15/06/2016
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11.	Smt. Nabita Das(Bhandari), P.S.B. Library, V.B.	1985045	Kolkata	09/06/2016-12/06/2016

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Handwritten signature and date
25-07-16

