



VISVA-BHARATI
SANTINIKETAN

Ref.No.V.B./Est-II/ 21/

Date: 26/11/2015

The Deputy Registrar
(Accounts)

Sub.: Approval of LTC advance
Ref.: Submission of LTC application for advance

The undersigned is directed to convey that competent authority has been pleased to sanction LTC advance in favour of the following employee(s) of the University subject to the following condition :-

- i) The official should produce evidence of purchase of tickets within 10 days of receipt of the advance to the Accounts Office for confirmation of journey
- ii) Claim/Adjustment should be submitted within one month from the date of return journey, otherwise, penal interest as applicable rate would be levied

Details of advance are given below for taking necessary action

Sl.No.	Name of the employee, Department and ID No.	Place of visit	Duration	Block	Advance amount sanctioned
1.	Dr. Manas Ghosh, Asstt. Professor, Deptt. of Chemistry, Siksha-Bhavana, 2006002	Bangalore, Mysore, Ooty	26/12/2015-02/01/2016	2014-2015	48,000/-
2.	Sri Deb Kumar Das, Asstt. Professor, Silpa-Sadana, P. S.V., 2007014	Andaman	28/12/2015-06/01/2016	2014-2017	50,000/-
3.	Sri Adinath Majee, Associate Professor, Deptt. of Chemistry, Siksha-Bhavana, 2001089	Bangalore, Mysore, Ooty	26/12/2015-02/01/2016	2014-2015	48,000/-
4.	Prof. Sabita Pradhan, Deptt. of Odia, Bhasha-Bhavana, 1985032	Andaman	14/01/2016-24/01/2016	2014-2015	96,000/-
5.	Prof. Goutam Ghoshal, DEOMEL, Bhasha-Bhavana, 1987036	Pondichery	21/11/2015-27/11/2015	2014-2015	28,000/-

Joint Registrar
Establishment

Copy to :-

- 1) Person Concerned
- 2) University Webmaster : with a request to upload in the University Website
- 3) Personal file