

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

Consequent upon medical leave of Professor Siba Prasad Adhikary, Head, Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati w.e.f. 12-08-2018 to 08-10-2018, the undersigned is directed to convey that the competent authority has been pleased to pass order that Principal, Siksha-Bhavana will look after the office of the Head, Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati w.e.f. 12-08-2018 to 08-10-2018 or till Professor Siba Prasad Adhikary resumes his duties as Head, Department of Bio-Technology, Siksha-Bhavana, Visva-Bharati whichever is earlier.

**Memo No. Estab / E-I / AOH & IC / 2018-19 /
Date: 22-07-2018**

**Registrar (Acting)
Visva-Bharati**

To

- 1) Prof. Sukanta Sen, Principal, Siksha-Bhavana.
- 2) Prof. Siba Prasad Adhikary, Head, Department of Bio-Technology, Siksha-Bhavana.

Copy forwarded for information & necessary action to:-

- 1) All Directors / All Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Finance Officer / JFO / Joint Registrar-(Accounts) / IAO
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Chief Medical Officer / Chief Security Officer / University Engineer
- 7) All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 8) C.S to Upacharya
- 9) Assistant Registrar-(Meeting)
- 10) P.A. to Registrar
- 11) University Web-Master- Please upload it in the University Website
- 12) Personal file-(02)