

**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The Upacharya is pleased to extend the tenure of engagement of Dr. Shewli Bhattacharya, Guest-Teacher in Botany at the Department of Botany, Siksha-Bhavana, Visva-Bharati. The details are furnished below.

Sl. No.	Name of the Guest-Teacher	Subject	Department / Bhavana	Remuneration	w.e.f.	Up to	Budget Head
1	Dr. Shewli Bhattacharya	Botany	Botany / Siksha-Bhavana	Rs. 500/- per Lecture subject to a maximum of Rs.20,000/- (twenty thousand only) per month	15-05-2015	06(six) Months i.e.(14-11-2015)	salary budget of teaching staff

Memo No. Est/E-I/GT/2015-16/ 03
Date: 24-04-2015


Joint Registrar (Establishment)
Visva-Bharati

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Dr. Shewli Bhattacharya, Guest-Teacher, Department of Botany, Siksha-Bhavana
- 4) Controller of Examination
- 5) Chairman, (HMC) & Proctor
- 6) Dean / Deputy Dean of Students Welfare
- 7) Finance Officer
- 8) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 9) Dy. Registrar (Accounts)- [With a request to make payment to Dr. Shewli Bhattacharya]
- 10) Chief Medical Officer
- 11) Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file