



**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is directed to convey that the competent authority, subject to ratification by the Karma-Samiti (Executive Council) has been pleased to extend the tenure of study leave (with pay) for a period of 11 days w.e.f 01/05/2015 to 11/05/2015 to Smt. Sarada Basu Mukhopadhyay, Assistant Lecturer, Patha Bhavana to complete the B.Ed final examination at Vinaya Bhavana. Smt. Basu Mukhopadhyay is also permitted to resume her duty at Patha Bhavana on 12/05/2015.

Ref No. EST/E-II/ACE-1228  
Date : 05/05/2015

  
Joint Registrar  
(Establishment)

To.  
Smt. Sarada Basu Mukhopadhyay  
Assistant Lecturer  
Patha Bhavana

Copy forwarded for information & necessary action to:-

- 1) Provost, SEI&RR
- 2) Adhyaksha, Patha Bhavana
- 3) Deputy Registrar(Accounts)
- 4) Section Officer (Meeting .) – for placing before E.C. Meeting,
- 5) Section Officer (E-I,E-II, , Pay Cell.)
- 6) University Webmaster – to upload it, on the university website.
- 7) Guard file