



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The undersigned is to convey that in terms of communication of Ministry of Human Resource Development vide F. No. 20-3/2016-Desk(U) dated 12/05/2016 one Nodal Officer for the purpose of "Centralized databank of inventory of all Government land belonging to Government controlled statutory authorities" is to be appointed.

In this connection, Shri Ashok Kumar Mahato, Joint Registrar (Estate) is appointed as Nodal Officer of Visva-Bharati for the purpose. As Nodal Officer, Shri Mahato will be responsible to arrange to upload data with regard land on the web portal created for the above purpose.

Communication details of Shri Mahato is as follows:

Shri Ashok Kumar Mahato

Joint Registrar (Estate)

Visva-Bharati, P.O. – Santiniketan, Dist. – Birbhum, PIN – 731235

E-mail : ashokkumar.mahato@visva-bharati.ac.in

Phone No. - + 91 9434500853

**No. Estab/DR/O.O./164
Date: 09/06/2016**


**Registrar
Visva-Bharati**

To,

1. Shri Ashok Kumar Mahato, Joint Registrar (Estate) – a copy of communication of Ministry of Human Resource Development vide F. No. 20-3/2016-Desk(U) dated 12/05/2016 is enclosed.

Copy forwarded of information and necessary action to:

1. Shri C. P. Ratnakaran, Under Secretary to the Government of India, Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi
2. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi
3. All Directors/Principals of all Bhavanas/ Vibhagas
4. All Heads of Academic and Non-teaching Departments/ Centres/. Sections
5. Proctor
6. Finance Officer
7. All Joint Registrars/ Deputy Registrars/A.O./J.F.O./IAO/Assistant Registrars
8. C.M.O./C.S.O/U.E.
9. CS to Vice-Chancellor
10. PA to Registrar
11. Hindi Officer – to translate into Hindi and arrange to upload in the University website
12. Section Officer (Meeting) – to report to Karma-Samiti
13. University Webmaster – to upload in the University Website
14. File