

## NOTICE

The undersigned is to convey for information of all concerned that the General Meeting of Visva-Bharati Karmi Parishad will be held today i.e. 23<sup>rd</sup> July, 2016 at 12.00 noon at Lipika Auditorium, Santiniketan.

The employees (both teaching & non-teaching) of the University other than those rendering emergency services may leave their Bhavanas/ Departments/Sections after obtaining prior permission of their Heads/Controlling Officers at 11.30 a.m for Sriniketan and 11.45 am for Santiniketan to attend the said meeting.

All concerned are requested to attend their Offices/ Departments/ Sections soon after the meeting is over.

Memo.No. Admn/G/K.8/396

Date: 23.07.2016

Registrar(Actingt

Copy forwarded for information & taking necessary action to:

- 1. Pro-Vice Chancellor/All Directors/Adhyaksha of all Bhavanas/ Vibhagas
- 2. Heads of Academic Administrive and Non-academic Departments/Centres/ Offices
- 3. C.S.to Vice Chancellor
- Assistant Registrar & In-charge, Transport Section-Kindly provide Transport from Sriniketan to Santiniketan & back on 23.07.2016 to facilitate the employees to attend said meeting.
- 5. Joint Secretary, Karmi Parishad
- 6. Chief Security Officer
- 7. P.A. to Registrar
- 8. University Webmaster-To upload it in the University website.