



VISVA-BHARATI  
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 17/01/2017

The Accounts Officer  
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl. No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ashis Kumar Banerjee, Technical Assistant, Silpa-Sadana, P.S.V., V.B.	1987044	Andaman	29/08/2016-07/09/2016
2.	Sri Bijoy Krishna Dolui, Associate Professor, Deptt. of Chemistry, Siksha-Bhavana, V.B.	2001072	Hyderabad, Vizag	26/12/2016-01/01/2017
3.	Prof. Chhanda Chatterjee, Deptt. of History, Vidya-Bhavana, V.B.	1984019	J & K	05/09/2016-12/09/2016
4.	Sri Deb Kumar Jha, Sr. Asstt., E-II, V.B.(Engineering Office).	1967033	Kolkata	26/12/2016-26/12/2016
5.	Prof. Debasis Bhattacharya, Deptt. of ES, P.S.B., V.B.	1989058	Kaluk (Sikkim)	21/11/2016-26/11/2016
6.	Sri Dhruba Chatterjee, Sr. Asstt.P.S.B., V.B.(Siksha-Satra).	1988108	Santospur	17/12/2016-18/12/2016
7.	Sri Malay Sutradhar, Asstt. Registrar, Administration(Sangit-Bhavana), V.B.	2012002	Kharagpur	08/10/2016-15/10/2016
8.	Sri Manas Ghosh, Asstt. Professor, Deptt. of Chemistry, Siksha-Bhavana, V.B.	2006002	Kolkata	16/12/2016-20/12/2016

Cont.2

PA  
17.01.17

-2-

Sub: Approval towards encashment of 10 days earned leave for LTC journey

Sl. No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
9.	Sri Nidhiram Banerjee, Registrar's Office(Engineering Office), V.B.	1986063	Kolkata	15/12/2016-16/12/2016
10.	Sri Partha Sarathi Chatterjee, Establishment-I, (Siksha-Bhavana), V.b.	2002094	Aruar	23/12/2016-26/12/2016
11.	Sri Rajesh Kumar Shaw, Hindi Transletor, Hindi Cell, V.B.	2012041	Kolkata	17/12/2016-17/12/2016
12.	Smt. Rita Mukherjee, Staff Nurse, P.M.H., V.B.	1999002	Monohar pur	29/11/2016-30/11/2016
13.	Sri Sanchayan Ghosh, Associate Professor, Deptt. of Painting, Kala-Bhavana, V.b.	2003015	Kerala	26/12/2016-04/01/2017
14.	Dr.Santosh Kumar Das, Sr. Medical Officer, P.M.H., V.B.	1992021	Ranibanda	16/12/2016-18/12/2016
15.	Smt, Stuti Menon, Asstt. Professor, DEOMEL, V.B.	2014034	Arunachal Pradesh	23/11/2016-29/11/2016
16.	Smt. Susmita Chakraborty, Section Officer, A/c. Office, V.B.	2001109	Joynagar	26/12/2016-27/12/2016
17.	Sri Uday Roy, Jr. Engineer, Engineering Deptt., V.B.	1988023	Araku	05/10/2016-11/10/2016
18.	Sri Vishal C.Bhand, Associate Professor, Silpa-Sadana, V.B.	2007036	Ujjain	14/11/2016-27/11/2016

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(18)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload it in the University website

Joint Registrar  
(Establishment)

17.01.17  
17/01/17  
19.1.17