



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

In partial modification of the earlier office order No. Estab/DR/OO/251 dated 07/10/2018, the undersigned is to convey that the Statistics Cell of the University is being reconstituted as under. The Cell will collect data/ records from all Departments/ Sections/ Offices of the University on regular basis and compile the data and generate information as required by the University for onward transmission to MHRD/ UGC and other Government Ministries/ organisations as and when required.

The reconstituted Statistics Cell will consist of the following:

1. Shri Saugata Chattopadhyay, Joint Registrar (Establishment) will be the In-charge of the Statistics Cell.
2. Dr. Arindom Chakraborty, Assistant Professor, Department of Statistics will function as Co-ordinator of the Statistics Cell in addition to his normal duties at the Department of Statistics.
3. Shri Daibakinandan Das, Assistant Registrar (Accounts) will assist the In-Charge in functioning of the Statistics Cell and look after the day to day works of the Cell.
4. Shri Hillol Mukhopadhyay, Assistant Registrar (Establishment) will assist the In-Charge in functioning of the Statistics Cell and look after the day to day works of the Cell.
5. Shri Abbasuddin Mallick, Senior Technical Assistant
6. Shri Uttam Kumar Das, Senior Compositor

The office of the Statistics Cell will be located at the Central Administrative Building.

No- Estab/DR/OO/258
Date- 21/01/2019

Registrar (Meeting)
Visva-Bharati

To,

1. Person concerned | Through Head of the
| Department concerned

Copy forwarded for information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting)
10. PA to Registrar
11. Pay Fixation Cell
12. Hindi Officer - to translate into Hindi and arrange to upload in the University website
13. University Webmaster - to upload in the University Website
14. File