



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:08/10/2018

The Joint Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave prior to commencement of LTC journey

Ref.V.B./EST-II/22 dt.26/09/2013

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible before proceeding on LTC journey in favour of the following employees subject to the condition that an undertaking to be obtained from the concerned employees prior to disbursement of the amount in terms of the above noted Reference No. issued in favour of Deputy Registrar (Accounts) earlier.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Bikash Majhi, Programme Officer, REC, V.B.	2004051	Kerala, Kannyakumari	19/10/2018-28/10/2018
2.	Dr. Debasis Ghosh Dastidar, Sr. Medical Officer, P.M.H., V.B.	1991006	Hasimara	25/10/2018-05/11/2018
3.	Prof. Dilip Mitra, Deptt. of Painting, Kala-Bhavana, V.B.	1996002	Pondichery	18/10/2018-24/10/2018
4.	Smt. Priti. C.Nartiang, Assistant Lecturer, Patha-Bhavana, V.B.	2006019	Bhuj, Gujrat	14/10/2018-31/10/2018
5.	Sri Rudra Prasadn Sinha, Assistant Lecturer, Siksha Satra, V.B.	2011020	Havlock	31/10/2018-06/11/2018
6.	Smt. Ruma Das Hazra, Assistant Lecturer, Patha-Bhavana, V.B.	2011021	Kerala, Kannyakumari	19/10/2018-28/10/2018
7.	Smt. Shyamala Ray, C.S. to V.C., V.B.	1980055	Cochin, Kerala	23/11/2018-27/11/2018
8.	Sri Somnath Mehena, Assistant Lecturer, Siksha Satra, V.B.	2011003	Havlock	31/10/2018-06/11/2018
9.	Sri Sougata Samanta, Professional Assistant, Central Library, V.B.	2000005	Shilong	18/10/2018-26/10/2018
10.	Sri Subhasis Ray, Associate Professor, Deptt. of Mathematics, V.B.	2006016	Udaipur	20/10/2018-01/11/2018
11.	Sri Suman Chakraborty, Assistant Lecturer, Siksha Satra, V.B.	2013061	Havlock	31/10/2018-06/11/2018
12.	Sri Swapan Hazra, Associate Professor, Deptt. of Social Work, P.S.V., V.B.	1989061	Kerala, Kannyakumari	19/10/2018-28/10/2018

Necessary steps may please be taken accordingly.

Assistant Registrar
(Establishment)

24/10/18 08/10/18

Copy to:-

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