



VISVA-BHARATI  
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date: 10/12/2015

The Deputy Registrar(Accounts)  
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employee.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey, for leave encashment
1.	Sri Ashoke Kumar Dalui, Laboratory Attendent, P.M.H., V.B.	1999031	J&K	28/10/2015-10/11/2015
2.	Sri Atanu Sasmal, Associate Professor, Deptt. of Bengali, Bhasha-Bhavana, V.B.	2013008	Andaman	03/11/2015-11/11/2015
3.	Sri Avijit Polen, Pharmacist, P.M.H., V.B.	2012036	Andaman	05/11/2015-14/11/2015
4.	Sri Goutam Kumar Choudhury, Laboratory Technician, P.M.H., V.B.	1982017	Guwahati	24/11/2015-28/11/2015
5.	Sri Dinesh Debanshi, Sr. Asstt., AIHC&A, Vidya-Bhavana, V.B.	1986049	Andaman	26/10/2015-02/11/2015
6.	Prof. Goutam Ghoshal, DEOMEL, Bhasha-Bhavana, V.B.	1987036	Pondichery	21/11/2015-27/11/2015
7.	Sri Krishnanupur Chatterjee, Sr. Asstt, Aca & Research, V.B.	1992007	Andaman	05/11/2015-14/11/2015

Cont.2

*PA*  
10.12.15

Sub: Approval towards encashment of 10 days earned leave for LTC journey

Ref.No. V.B./EST-II/33

Date: 10/11/2015

8.	Sri Nimai Chandra Ghosh Bag, P.A.(Level-B), Aca & Research, V.B.	1988121	Andaman	05/11/2015- 14/11/2015
9.	Sri Pradip Kumar Ghosh, Radiographer, P.M.H., V.B.	2000093	J&K	28/10/2015- 10/11/2015
10.	Prof. Prashanta Kumar Mandal, Deptt. of Mathematics, Siksha- Bhavana, V.B.	2005010	Andaman	21/10/2015- 30/10/2015
11.	Sri Prohlad Hazra, Attendent, P.M.H., V.B.	1995043	J&K	28/10/2015- 10/11/2015
12.	Sri Raj Kumar Khatik, Jr. Office Asstt., P.M.H., V.B.	1991027	J&K	28/10/2015- 10/11/2015
13.	Sri Sahadev Ghosh, Sr. Asstt., Examination Section, V.B.	1990019	Andaman	04/11/2015- 12/11/2015
14.	Sri Sandeep Ganguli, Pharmacist, P.M.H., V.B.	1987029	Andaman	05/11/2015- 14/11/2015
15.	Sri Sankar Prasad Ghosh, Jr. Pharmaceutical Officer, P.M.H., V.B.	2001073	J&K	28/10/2015- 10/11/2015
16.	Sri Shyamaprasad Chattopadhyay, Asstt. Lecturer, Patha-Bhavana, V.B.	1995004	Andaman	03/11/2015- 11/11/2015

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(16)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload the office orde. in the University website

Joint Registrar  
(Establishment)

10.12.15  
10/12/15  
10/12