

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. 883
तिथि/Date ..29.12.17

Date:18-12-2017

Ref:

TO
The Registrar
Visva-Bharati
Santiniketan

Subject: Charge Handover and Takeover of the Department of AIHC&A, Vidya-Bhavana, Visva-Bharati.
(vide office order no. Estab. / E-I / AOH & IC / 2017-18/ 24, dated 12-12-2017)

Sir,

In response to your office order no. Estab. / E-I / AOH & IC / 2017-18/ 24, dated 12-12-2017, I am handing over the charge of Department of AIHC&A, Vidya-Bhavana, Visva-Bharati to Dr. Anil Kumar with effect from 18-12-2017 (forenoon).

With regards,

Yours faithfully,

Sd/-
(Prof. Gautam Sengupta) 18-12-2017
Department of AIHC&A, Vidya-Bhavana.

I do hereby take over the charge as Head of the Department of AIHC&A (vide memo number mentioned above) from Prof. Gautam Sengupta with effect from 18-12-2017 (forenoon).

With regards,

Yours faithfully,

Sd/-
(Dr. Anil Kumar) 18-12-2017
Associate Professor, Department of AIHC&A
Vidya-Bhavana, Visva-Bharati

Forwarded by:

Sd/- Principal, Vidya-Bhavana
Date: 18-12-2017

Memo No. Estab. / E-I / AOH & IC / 2017-18 / 25

SANTINIKETAN

Date: 22-12-2017

To

- 1) Dr. Anil Kumar, Head, Department of AIHC&A, Vidya-Bhavana
- 2) Prof. Gautam Sengupta, Department of AIHC&A, Vidya-Bhavana

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Directors / All Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Finance Officer / JFO / Joint Registrar-(Accounts) / IAO
- 4) Proctor & Chairman, (HMC)
- 5) Dean / Deputy Dean of Students Welfare
- 6) Chief Medical Officer / Chief Security Officer / University Engineer
- 7) All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 8) C.S to Upacharya
- 9) Assistant Registrar-(Meeting)
- 10) P.A. to Registrar
- 11) University Web-Master- Please upload it in the University Website
- 12) Personal file-(02)

Joint Registrar (Establishment)
Visva-Bharati