

Ref. No. KB/F-Prin./2014-15/760

Kala-Bhavana  
Date: 23-03-2015

To  
The Registrar  
Visva-Bharati

Sub: Handover and takeover the charges of Principal office, Kala-Bhavana.

Ref. Memo No. Est/E-I/AOP&VP/2014-15/ 14, Date: 26-02-2015

I handover the charge of the office of the Principal, Kala-Bhavana to Prof. Dilip Kumar Mitra on and from **23-03-2015 (F.N.)** as is where is basis. Other formalities will follow.

Sd/-  
( Prof. Sisir Kumar Sahana )

I takeover the charge of the office of the Principal, Kala-Bhavana from Prof. Sisir Kumar Sahana on and from **23-03-2015 (F.N.)** as is where is basis. Other formalities will follow.

Sd/-  
( Prof. Dilip Kumar Mitra )  
Principal, Kala-Bhavana

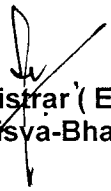
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Memo No. Est/E-I/AOP&VP/2015-16/ 01

SANTINIKETAN

Date: 09-04-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres
- 3) Professor Dilip Kumar Mitra, Kala-Bhavana, Department of Painting
- 4) Professor Sisir Kumar Sahana, Kala-Bhavana, Department of Design
- 5) Controller of Examination
- 6) Chairman, ( HMC ) & Proctor
- 7) ~~Warden, PSB Boys Hostel~~
- 8) Dean / Deputy Dean of Students Welfare
- 9) Finance Officer
- 10) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 11) Dy. Registrar (Accounts)- [ With a request to make payment of honorarium to Prof. Dilip Kumar Mitra during his tenure as Principal, Kala-Bhavana w.e.f. 23-03-2015 ]
- 12) Chief Medical Officer
- 13) Chief Security Officer
- 14) Internal Audit Officer
- 15) Hindi Officer- [ With a request to translate it into Hindi and arrange to upload in the University Website ]
- 16) C.S to Upacharya
- 17) P.A. to Registrar
- 18) Section Officer, Meeting
- 19) University Web-Master- Please upload it in the University Website
- 20) Personal file

  
Joint Registrar ( Establishment )  
Visva-Bharati