



VISVA BHARATI  
SANTINIKETAN

गणित सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. 1101  
तिथि/Date 23-2-18

The undersigned is to convey that the Upacharya on the recommendation of the Departmental Promotion Committee in the meeting dated 03/10/2016, subject to ratification by the Karma-Samiti, is pleased to pass the following orders with immediate effect.

Promotion from Jr. Office Assistant-cum-Typist to Office Assistant

Sl. No.	Name of the employee	Present Designation	Promoted as	Authority of the post	Pay scale on Promotion	Department where posted on promotion	Remarks
01.	Shri Swapan Kumar Pal (E.C. No.1994039)	Jr. Office Assistant-cum-Typist	Office Assistant	Vice Shri Debidas Pal	PB-1, Rs. 5200-20200/- with GP- 2400/-	Examination Section	Panel-A (Unreserved)
02.	Shri Deblal Roy (E.C. No. 1999001)	Jr. Office Assistant-cum- Typist	Office Assistant	Vice Smt Shyamali Ghosh	PB-1, Rs. 5200-20200/- with GP- 2400/-	Engineering Section	Panel-A (Unreserved)
03.	Shri Kajol Mishra (E.C. No. 1997100)	Jr. Office Assistant-cum-Typist	Office Assistant	Vice Shri Sujoy Lahiri	PB-1, Rs. 5200-20200/- with GP- 2400/-	Watch & Ward Section	Panel-A (Unreserved)
04.	Shri Bikram Singh Rana (E.C. No.1997091)	Jr. Office Assistant-cum- Typist	Office Assistant	Vice Smt. Sushanta Sadhu	PB-1, Rs. 5200-20200/- with GP- 2400/-	Establishment-II	Panel-A (Unreserved)
05.	Shri Shyamal Hazra (E.C. No. 1997010)	Jr. Office Assistant-cum- Typist	Office Assistant	Vice Shri Chandra Narayan Majhi	PB-1, Rs. 5200-20200/- with GP- 2400/-	Registrar Chamber	Panel-A (SC)

The pay of the promotees will be fixed as per rules. Promotion will be effective from the date of joining in the promotional post.

The joining reports should be sent to the undersigned through proper channel. Separate transfer/posting order will be issued shortly.

Estab/E-III/P-40/2  
Dated 19/02/2018

Registrar (Acting)  
Visva-Bharati

To,

All the above incumbents

| Through Head of the Department (s)

Copy forwarded for information and necessary action to:-

1. All Directors/All Principals
2. All Heads of Academic and Non-teaching Departments/Centre
3. Finance Officer
4. Accounts Officer
5. All Joint Registrars/JFO/Deputy Registrars/Internal Audit Officer/Assistant Registrars
6. CMO/CSO/UE
7. C.S. to Upacharya
8. Assistant Registrar (Meeting)- for ratification by Karma Samati
9. P.A. to Registrar
10. Pay Fixation Cell
11. University Web Master – To upload in the University Web site
12. Hindi Officer – To translate in to Hindi and arrange to upload the Hindi version in the website
13. File