

**VISVA-BHARATI  
SANTINIKETAN**

**OFFICE ORDER**

The undersigned is to convey that the following transfers are made in the interest of the University.

Sl. No.	Name & Designation	From	To
01.	Shri Dipak Sinha Roy Office Assistant (Employee Code No. 1986055)	EPABX	Department of Physics
02.	Shri Shiv Chand Ram Peon (Employee Code No.1985034)	Patha Bhavana	Ananda Pathsala

Head of the Department concerned are requested to release the above incumbents immediately to enable them to join their new place of posting. The joining reports may be sent to the undersigned through the Head of the Department concerned within three days from the date of issuance of this Office Order.

No- Estab/E-III/O.2  
Date- 19/03/2015



Registrar  
Visva-Bharati

To,

01. Shri Dipak Sinha Roy
02. Shri Shiv Chand Ram

| Through Head of the  
| Department Concerned

Copy forwarded for information and necessary action to:-

01. Adhyaksha, Siksha Bhavana
02. Adhyaksha, Patha Bhavana
03. Head, Department of Physics
04. Director Primary Education and in-charge Ananda Pathsala
05. Shri Santo Sankar Dasgupta, in-charge Computer Centre
06. Joint Registrar (Establishment)- To follow up Joining Report
07. Deputy Registrar (Accounts)- Pay & Allowances may be processed accordingly
08. C.S. to Upacharya
09. P.A. to Registrar
10. File
- ✓ 11. University Web Master – To upload in the University Web site
12. Hindi Officer – To translate in to Hindi and arrange to upload the hindi version in the website within three days from the date of issuance of this Office Order