

VISVA-BHARATI
SANTINIKETAN



NOTICE

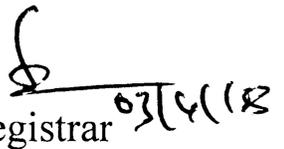
Due to unavoidable circumstances, the meeting of the Academic Council scheduled to be held on Saturday, 21st April, 2018 at 3-30 p.m. in the Conference Hall, Central Library, Santiniketan, will be held on **Monday, 16th April, 2018**. The time and venue of the meeting will remain unaltered.

This special meeting will be conducted only to finalize the names for the Prestigious Deshikottama, Gagan – Aban & Rathindra Purosker to be awarded in the ensuing convocation.

HODs are also requested to inform the Academic Council members of their department to attend the meeting.

The inconvenience caused is regretted.

Memo no. Aca/S-19.2/06 /2018-2019
Santiniketan
Date: 03.04.2018

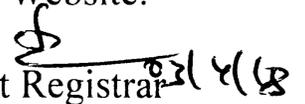

Joint Registrar
(Academic & Research)
Visva-Bharati

Memo no. Aca/S-19.2/06 /2018-2019

Santiniketan, Dated: 03.04.2018

Copy forwarded for information and necessary action to:

1. All members of the Academic Council (Siksha-Samiti), Visva-Bharati.
2. Joint Registrar (Exams.), Visva-Bharati. – Invitee.
3. Deputy Registrar (Academic & Research), Visva-Bharati – Invitee.
4. In-charge, Guesthouses, Visva-Bharati. – He is requested to kindly ensure arrangement for accommodation of the outstation members of the Academic Council at Rathindra Atithi Griha/Ratan Kuthi.
5. Joint Registrar (Accounts), Visva-Bharati – He is Requested to arrange for payments of TA/DA etc., of the external Members of the Academic Council.
6. Librarian, Visva-Bharati – He is requested to make the Conference Hall of Central Library available for the meeting.
7. Chief Security Officer, Visva-Bharati – He is requested for doing appropriate security arrangements in the meeting premises.
8. University Engineer, Visva-Bharati – He is requested to ensure proper functioning of electrical systems and generator in the Conference Hall of Central Library on the date of meeting.
9. Superintendent, Garden Section, Visva-Bharati – He is requested to arrange flower-vase with flower sticks at the venue.
10. In-Charge Transport Section, Visva-Bharati – He is requested to arrange transport for the external members of the Academic Council (Siksha-Samiti) as and when required; and for Academic & Research Section.
11. Assistant Registrar, Meeting Section, Visva-Bharati – He is requested to arrange the venue as well as tea & snacks, refreshments, writing pad, pen etc. for the member and invitees of the meeting.
12. CS to the Vice-Chancellor, Visva-Bharati.
13. Assistant Registrar, Office of the Pro-Vice-Chancellor, Visva-Bharati.
14. P.A. to the Registrar, Visva-Bharati.
15. In charge, Computer Centre, V.B. – He is requested to upload the Notice in the University Website.


Joint Registrar
(Academic & Research)
Visva-Bharati