



**Visva-Bharati
Santiniketan**

NOTICE

An urgent meeting with the District Administration will be held on 29.11.2018 at 10:30 a.m. at the Conference Hall of Central Library (First Floor), Visva-Bharati to consider the following agenda regarding Poush Utsava-2018 :

1. Matters regarding ensuing Poush Utsava-2018
2. Miscellaneous, if any, with the permission of the Chair

All concerned are requested to kindly make it convenient to attend the meeting.

Members:-

1. Vice-Chancellor - Chairman
2. All Directors
3. All Principals of the Bhavanas / Vibhaga
4. Registrar
5. Finance Officer
6. Professor In-Charge, Central Library
7. Professor In-Charge of Security
8. Proctor
9. Head, Department of Environmental Studies
10. Chief Medical Officer, Pearson Memorial Hospital
11. In-Charge, Computer Centre
12. Joint Registrar(Accounts)
13. Joint Registrar(Administration)
14. Joint Registrar(Establishment)
15. Joint Registrar(Estate) & IC Legal Cell
16. Joint Registrar (In-Charge, Garden)
17. University Engineer
18. Chief Security Officer
19. Assistant Registrar (Public Relations)
20. Assistant Engineer, Electrical and Water Supply
21. Secretaries, Karmi-Parishad
22. Shri Debabrata Sarkar, President, Karmi-Sabha
23. Shri Bidyut Sarkar, Secretary, Karmi-Sabha
24. Dr. Atanu Sasmal, President, Adhyapaka Sabha
25. Dr. Goutam Saha, Secretary, Adhyapaka Sabha
26. Honorary Secretary and all members of Santiniketan Trust
27. Shri Chandranath Banerjee, CJMC
28. Shri Subrata Mondal, Junior Engineer (Electrical)
29. All Conveners of existing Poush Mela Committee

Memo No. REG/Notice/93/694

Date: 25th Nov, 2018

To: All Member Concerned

Copy to:

1. C.S. to Vice-Chancellor
2. Assistant Registrar (Meetings) – *With a request to arrange for Tea & Snacks*
3. P.A. to Registrar
4. University Webmaster : *To upload it in the University Website*

Registrar (Acting)
Visva-Bharati