

URGENT

**VISVA-BHARATI
CENTRAL LIBRARY**

गणित सदन / Computer Centre
विश्वभारती / Visva-Bharati
सारांश सं./Docket No. ...384
तिथि/Date8-7-18



Memo No. CL/245 /2018-19/(36)

Date: 03 July 2018

✓
Principal of the Bhavana / Head of the Dept./In-charge of the Bhavana Library

'NO DUES CERTIFICATE' - Library

This is to inform to all Principals of Bhavanas / Head of the Departments that the students of the final year/semester (B.A./B.Sc. 3rd Year/ 6th Semester and M.A./M.Sc. 2nd Year/4th semester, and Certificate & Diploma and also M.Phil. courses) have not yet been obtained 'No Dues Certificate' from the University Librarian. Many valuable books are still lying with them.

In this context, the revised Visva-Bharati library rules as approved by Hon'ble Upacharya, VB and Chairman VB Library Committee on 22 April 2017 (available through library webpage) clause no. 22.d. may please be taken into consideration: **"Students will have to produce a clearance certificate from the university librarian before obtaining admit card for the University final (semester) examination. However, on urgency, Principals/HODs may issue admit card to the students on condition that they shall obtain the said clearance certificate soon after the final examination is over, else final mark sheet will not be issued. Principal's office / HOD's office will issue final mark sheet to the students only after verifying the clearance certificate issued by the office of the university librarian"**.

I seek cooperation from all concerned in saving the valuable resources of the Visva-Bharati Library.

**Prof-in-Charge,
University Library
Visva-Bharati, Santiniketan**