



VISVA-BHARATI  
SANTINIKETAN

**NOTICE**

All the Directors, Principals of the Bhavanas, Heads of the Department / Office / Section / Vibhaga are hereby requested henceforth the snap shot of daily attendance register of Non-teaching employees should be sent in the following email address only within 10.00 a.m. positively.

**E-mail Address :** [dailyattendancevb@visva-bharati.ac.in](mailto:dailyattendancevb@visva-bharati.ac.in)

Memo No. REG/Notice/93/1028  
Date: 07.09.2019

Registrar (Acting)  
Visva Bharati

Copy to:

1. All the Directors
2. Principals of the Bhavanas,
3. Heads of the Department / Office / Section / Vibhaga
4. Dy. Registrar & C.S. to V.C.
5. P.A. to Registrar
6. University Webmaster – To upload it in the University Website