



VISVA-BHARATI
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:13/11/2017

The Joint Registrar(Accounts)
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employees.

It may further be noted that 10 days leave encashment would be made to the employee who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Basudeb Ghosh, Office Asstt., Examination Section, V.B.	1992017	Puri	11/10/2017-18/10/2017
2.	Sri Biswanath Kisku, Professional Asstt., Hindi Bhavana Library, V.B.	1983025	Rajasthan	06/10/2017-18/10/2017
3.	Sri Devendra Nath Dubey, Sr. Artist, Rabindra-Bhavana, V.B.	2009070	J&K	13/10/2017-26/10/2017
4.	Sri Chanchal Nandi, Accompanist, Sangit-Bhavana, V.B.	2014004	Kharoon	18/10/2017-20/10/2017
5.	Sri Dipak Sinha Roy, Office Asstt., Deptt. of Physics, V.B.	1986055	Simla, Manali	02/10/2017-12/10/2017
6.	Sri Partha Mukherjee, Section Officer, I.A.Office, V.B.	1988073	Kanyakumari	19/09/2017-02/10/2017
7.	Prof. Santabrata Chakravarty, Deptt. of Mathematics, V.B.	1985023	Guwahati	18/10/2017-22/10/2017
8.	Sri Shakti Prasad Chakraborty, Accompanist, Sangit-Bhavana, V.B.	2014003	Gochhati, Midnapur	18/10/2017-20/10/2017
9.	Smt. Shampa Roy(Bhuti), Asstt. Lecturer, Siksha-Satra, V.B.	2005040	Guwahati	24/09/2017-21/10/2017
10.	Sri Subir Ranjan Dey, MTS, Registrar's Office, V.B.	2014038	Kolkata	18/10/2017-22/10/2017
11.	Sri Subhasis Das, Sr. Asstt., I.A. Office, V.B.	1988087	Ernakulam, Kanyakumari	19/09/2017-25/09/2017

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(11)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload it in the University website

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Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Sri Ashoke Kumar Das, S.O., DSW. Office, V.B.	1988148	Andaman	15/09/2017- 22/09/2017
2.	Sri Jiban Das Modak, Jr. Office Asstt., Examination Section,(R/Office), V.B.	2001015	Deoghar	06/10/2017- 08/10/2017
3.	Sri Kishore Chandra Swain, Asstt. Professor, P.S.B., V.B.	2012021	Odissa	26/09/2017- 05/10/2017
4.	Prof. Nikhilesh Choudhury, Sangit-Bhavana, V.B.	1997041	Arunachal Pradesh	01/10/2017- 06/10/2017
5.	Smt. Subhra Sil, Research Associate, Rabindra- Bhavana(Indira Gandhi Centre), V.B.	1999023	Indore	10/08/2017- 25/08/2017
6.	Sri Surojit Roy, Asstt. Professor, Sangit-Bhavana, V.B.	2013024	Goa	29/09/2017- 04/10/2017
7.	Sri Swapan Chakraborty, Office Asstt, Rabindra-Bhavana, V.B.	1999006	Andaman	15/09/2017- 22/09/2017

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