



**VISVA-BHARATI
SANTINIKETAN**

OFFICE ORDER

The following non-permanent workers are hereby directed to report for duties to the following offices/Sections etc as mentioned against the name immediately, until further order.

Sl.No.	Name & Designation	From	To
1.	Sri Sudipta Pal, MTS	Dean of Students Welfare	Establishment - I
2.	Sri Subhramoy Das, Office Organiser	Rabindra Bhavana	Administration
3.	Sri Sanat Bhattacharya, ECW	A.K.Dasgupta Centre for Planning & Development	Siksha Bhavana Library
4.	Sri Shibu Das, ECW	Silpa Sadana	A.K.Dasgupta Centre for Planning & Development

Head(s) of the Department(s) concerned is/are requested to release the above incumbent(s) immediately to enable him/them to join the new place of posting(s). The joining report may be sent to the undersigned through the Head(s) of the Department(s) concerned.

No. REG/O.O/89/ 198
Date: 05.10.2020

Registrar (Acting)
Visva-Bharati

To,

All Persons concerned: through Controlling Officers

Copy forwarded for information and necessary action to:

1. All Directors/ Principals of all Bhavanas/ Vibhagas
2. Director, Rabindra Bhavana
3. Principal, Siksha Bhavana
4. Dean of Students Welfare
5. All Heads of Academic and Non-teaching Departments/ Centres/ Sections
6. Chair Professor, A.K.Dasgupta Centre for Planning & Development
7. Head, Silpa Sadana
8. Finance Officer
9. Librarian (Acting)
10. Joint Registrar (Establishment)
11. Joint Registrar (Accounts)
12. Deputy Registrar (Administration)
13. All Joint Registrars/ Deputy Registrars/ IAO/ Assistant Registrars
14. Deputy Registrar & CS to Vice-Chancellor
15. PA to Registrar
16. Hindi Officer – to translate into Hindi and arrange to upload in the University website
17. University Webmaster – to upload in the University Website
18. Personal File