

गणित्र सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. 1079  
तिथि/Date 10-2-18



VISVA-BHARATI  
SANTINIKETAN

Ref.No. V.B./EST-II/33

Date:05/02/2018

The Joint Registrar(Accounts)  
Visva-Bharati

Sub: Approval towards encashment of 10 days earned leave for LTC journey

With reference to the above, the undersigned is directed to convey that the competent authority has been pleased to approve towards encashment of 10 days earned leave as admissible for availing LTC journey in favour of the following employeee.

It may further be noted that 10 days leave encashment would be made to the employees who have submitted LTC final bills for adjustment.

It may be ensured that all LTC advances are to be adjusted within a maximum period of three (3) months from the date of completion of journey.

Details are given below:-

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
1.	Prof. Apurba Kumar Chattopadhyay, Deptt. of Economics, V.B.	2007027	Jaisalmer, Rajasthan,	23/12/2017-30/12/2017
2.	Prof. Balaram Bhattacharya, Dept. of Computer & Sysrwm Science, V.B.	1984002	Bekal, North Kerala	26/12/2017-04/01/2018
3.	Sri Biswajit Mandal Asstt Professor, Economics, V.B.	2004046	Jaisalmer, Rajasthan	23/12/2017-30/12/2017
4.	Sri Deb Kumar Jha, Sr. Asstt., Establishment-II(Engineering Deptt), V.B.	1967033	Madhubani	24/12/2017-29/12/2017
5.	Sri Jagadish Sonar, Section Officer, Accounts Office, V.B.	1985013	Kolkata	14/12/2017-16/12/2017
6.	Sri Manabendra Mukhopadhyay, Associate Professor, Deptt. of Bengali, V.B.	2006004	Puri	03/12/2017-07/12/2017
7.	Sri Shyamalendu Bandyopadhyay, Asstt. Lecturer, Siksha Satra, V.B.	1997099	Shimla, Kulu, Manali	26/05/2017-06/06/2017
8.	Sri Sujit Kujur, Asstt. Librarian, Central Library, V.B.	2012038	Bardih, Gumla	26/12/2017-04/01/2018
9.	Sri Sujoy Kastha, Technical Asstt., Kala-Bhavana, V.B.	1985042	Coorg, Karnatak	02/01/2018-10/01/2018
10.	Smt. Susmita Guha Roy, Asst. Lecturer, Patha-Bhavana, V.B.	1986048	Shimla	27/12/2017-02/01/2018
11.	Sri Soumyadip Chattopadhyay, Deptt. of Economics, V.B.	2006008	Jaisalmer, Rajasthan	23/12/2017-30/12/2017

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5-2-18

Sub: Approval towards encashment of 10 days earned leave for LTC journey

Sl.No.	Name, Designation & Department	ID No.	Place	Period of LTC journey for leave encashment
12	Sri Vivekananda Konar, Work Asstt., Engineering Section, V.B.	1987031	Tripura	25/11/2017- 29/11/2017

Necessary steps may please be taken accordingly.

Copy to:-

1. Person concerned(12)
2. Guard file
3. Personal file
4. Hindi Officer, Hindi Cell
5. University Webmaster- Kindly upload it in the University website

Joint Registrar  
(Establishment)

S.2.10 05/02/18  
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