

गणित सदन / Computer Centre  
विश्वभारती / Visva-Bharati  
सारांश सं./Docket No. ... 1099  
तिथि/Date ... 11-2-18

**VISVA-BHARATI**  
**SANTINIKETAN**

**OFFICE ORDER**

The undersigned is directed to convey that the Upacharya is please to approve the following, subject to ratification by the Karma-Samiti (Executive Council):

- 1) Professor Uma Sankar Malik, Head, Department of Geography, Vidya-Bhavana, Visva-Bharati is relieved from his present assignment as HOD, Geography w.e.f. the date he hands over the charge to Professor Sutapa Mukhopadhyay.
- 2) Professor Sutapa Mukhopadhyay is appointed as Head, Department of Geography, Vidya-Bhavana, Visva-Bharati for a period of 03 ( three ) years with effect the date she takes over the charge from Professor Uma Sankar Malik.

Professor Uma Sankar Malik and Professor Sutapa Mukhopadhyay are requested to kindly handover and takeover the charge of the Head, Department of Geography, Vidya-Bhavana accordingly with an intimation to the undersigned.

**Memo No. Estab / E-I / AOH & IC / 2017-18 / 28**  
**Date: 09-02-2018**

  
**Registrar (Acting)**  
**Visva-Bharati**

To

- 1) Professor Uma Sankar Malik, Head, Department of Geography, Vidya-Bhavana
- 2) Professor Sutapa Mukhopadhyay, Department of Geography, Vidya-Bhavana

**Copy forwarded for information & necessary action to:-**

- 1) All Directors / All Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Finance Officer / JFO / Joint Registrar-(Accounts) / IAO
- 4) Proctor & Chairman, ( HMC )
- 5) Dean / Deputy Dean of Students Welfare
- 6) Chief Medical Officer / Chief Security Officer / University Engineer
- 7) All Joint Registrars / All Deputy Registrars / All Assistant Registrars
- 8) C.S to Upacharya
- 9) Assistant Registrar-( Meeting ) -for placing it for ratification of the E.C.
- 10) P.A. to Registrar
- 11) University Web-Master- Please upload it in the University Website
- 12) Personal file-(02)