



VISVA-BHARATI  
SANTINIKETAN

**NOTIFICATION**

The undersigned is directed to convey that the Vice-Chancellor has been pleased to delegate the following powers and additional responsibilities to Prof. Swapan Kumar Dutta, Pro-Vice Chancellor in the larger interest of the University :

**Academic Resonsibilities :**

1. Approval for admission of foreign students at all levels
2. Approval for performing journey by AIR by faculty members
3. Organising Endowment Lectures
4. Acceptance of recommendation of the Selection Committee for appointment as well as resignation from sponsored Projects
5. To chair the Research Board meetings
6. Approval for MoU without any financial implication
7. Special permission for submission of thesis beyond normal/prescribed time frame
8. Modification of title of thesis on the recommendations of Department/ Bhavana concerned

**Examination related responsibilities**

1. To approve names of Paper Setters
2. To approve names of Moderators
3. To approve names of Examiners
4. To approve names of Reviewer
5. To approve names of the members of the Standing Committee for adjudication of Ph.D thesis
6. To approve names of the Scrutinisers and Tabulators for preparation of results of the University.

**Miscellaneous Resposibilities :**

1. To approve study tour and excursion of the Academic Departments without involving University finance
2. To chair all the meetings of Karmi Mandali/Karmi Parishad except Annual meeting of Karmi Mandali.

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In view of Statute 4A of Visva-Bharati Act 1951, the Director, Studies, Educational Innovations & Rural Reconstruction shall be responsible for :

1. Organising studies, educational innovations and academic programmes of Rural reconstruction.
2. To act as the Adhyaksha of Vinaya Bhavana
3. To act as the Director of Sriniketan and shall be responsible for consolidating and coordinating all the activities of Sriniketan, including the work of Palli Siksha Bhavana and Palli Samgathana Vibhaga.

The Director, Studies, Educational Innovations & Rural Reconstruction shall be in close co-ordination with the Pro-Vice Chancellor so far as the above assignments/ responsibilities are concerned.

No. Reg/Notify/156  
Date : 20.02.2015

  
Registrar  
Visva-Bharati

To :

1. Prof. Swapan Kumar Dutta, Pro-Vice Chancellor
2. Prof. Sabuj Koli Sen, Director, Studies, Educational Innovations & Rural Reconstruction

Copy to :

1. All Provosts/Directors/Principals of Bhavanas/Vibhagas
2. All Heads of Departments/Centres
3. Controller of Examinations
4. Dean/Deputy Dean of Students Welfare
5. Proctor/Deputy Proctors
6. Finance Officer
7. Internal Audit Officer
8. Chief Medical Officer
9. All Joint Registrars/Deputy Registrars/Assistant Registrars
10. Chief Security Officer
11. C. S. to Vice-Chancellor
12. P. A. to Registrar
13. Section Officer (Meetings)- to place it before EC for ratification.
14. University Webmaster - to upload it on the University Website