

The Registrar  
Visva-Bharati  
Santiniketan

**Sub: Charge Handover and Takeover of the Principal, PSV**

As per Memo No. Est/E-I/AOP&VP/2015-16/ 06, dated 16-06-2015 I, Prof. Amit Kumar Hazra do hereby handover the charge of Adhyaksha, Palli Samgathana Vibhaga ( PSV ), Visva-Bharati to Prof. Sabuj Koli Sen, Director (SEI & RR) and Provost in the forenoon of **June 23, 2015**.

Sd/-  
(Prof. Amit Kumar Hazra) 23-06-2015

I, Prof. Sabuj Koli Sen, Director (SEI & RR) and Provost do hereby takeover the charge of the Adhyaksha, Palli Samgathana Vibhaga ( PSV ), Visva-Bharati in the forenoon of **June 23, 2015**.

Sd/-  
(Prof. Sabuj Koli Sen) 23-06-2015

**Memo No. Est/E-I/AOP&VP/2015-16/ 08**

**SANTINIKETAN**

**Date: 29-06-2015**

**Copy forwarded for information & necessary action to:-**

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Professor Sabuj Koli Sen, Director (SEI & RR) and Provost & Principal, PSV
- 4) Professor Amit Kumar Hazra, Department of Lifelong Learning and Extension (REC), PSV
- 5) Controller of Examination
- 6) Proctor & Chairman, ( HMC )
- 7) Dean / Deputy Dean of Students Welfare
- 8) Finance Officer
- 9) All Joint Registrars / Deputy Registrars / Assistant Registrars
- 10) Dy. Registrar ( Accounts )
- 11) C.M.O., P. M. Hospital / Chief Security Officer / University Engineer
- 12) Internal Audit Officer
- 13) Hindi Officer- [ With a request to translate it into Hindi and arrange to upload in the University Website ]
- 14) C.S to Upacharya
- 15) P.A. to Registrar
- 16) Section Officer, Meeting for noting to- E.C.
- 17) University Web-Master- Please upload it in the University Website
- 18) Personal file

**Joint Registrar ( Establishment )  
Visva-Bharati**