

বিশ্বভারতী

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VISVA-BHARATI



OFFICE ORDER

The undersigned is to convey that the competent authority has passed the following re-arrangement of official duties in the University with immediate effect.

| Sl.No. | Name & Designation                             | From                                   | To  |
|--------|--|--|---|
| 1.     | Sri Abhijit Sengupta<br>Press Manager          | Accounts Office                        | Engineering Section                               |
| 2.     | Smt. Susmita Chakraborty<br>Section Officer    | Accounts Office                        | Patha Bhavana                                     |
| 3.     | Sri Sanaullah Mallick<br>Section Officer       | Meeting Section                        | Accounts Office                                   |
| 4.     | Sri Atanu Kumar Sinha<br>Section Officer       | Library, Palli<br>Siksha Bhavana       | Accounts Office                                   |
| 5.     | Sri Rajib Chakraborty<br>Section Officer       | Establishment<br>Section-III           | Accounts Office                                   |
| 6.     | Smt. Alpana Kundu<br>Senior Assistant          | Administration                         | Establishment<br>Section - III                    |
| 7.     | Sri Deb Kumar Jha<br>Senior Assistant          | Establishment<br>Section - II          | Deptt. of Philosophy<br>& Comparative<br>Religion |
| 8.     | Sri Subrata Patra<br>Senior Assistant          | Examinations<br>Section                | Establishment<br>Section - II                     |
| 9.     | Sri Subhendu Kumar Guha<br>Senior Assistant    | Rural Extension<br>Centre (PSV)        | Accounts Office                                   |
| 10.    | Sri Mriganka Choudhury<br>Senior Assistant     | ISERC, Siksha<br>Bhavana               | Meeting Section                                   |
| 11.    | Sri Bipad Taran Saha<br>Senior Assistant       | Accounts Office                        | ISERC, Siksha<br>Bhavana                          |
| 12.    | Sri Sujoy Munsi<br>Computer Assistant          | Kala Bhavana                           | Establishment<br>Section- II                      |
| 13.    | Sri Uttam Kumar Das<br>Senior Compositor       | Sangit Bhavana                         | Pearson Memorial<br>Hospital                      |
| 14.    | Shri Sukumar Das,<br>Professional Assistant    | Rabindra Bhavana<br>Library            | Palli Samgathana<br>Vibhaga Library               |
| 15.    | Sri Bikram Singh Rana<br>Office Assistant      | Engineering<br>Section                 | Sangit Bhavana                                    |
| 16.    | Sri Jagadish Bhakat<br>Office Assistant        | Establishment<br>Section - II          | Deptt. of Bengali                                 |
| 17.    | Sri Krishna Bahadur Khetri<br>Office Assistant | Accounts Office                        | Establishment<br>Section-III                      |
| 18.    | Sri Prabir Chatterjee<br>Office Assistant      | Pearson Memorial<br>Hospital           | Examination Section                               |
| 19.    | Sri Bijoy Bhattacharya<br>Junior Assistant     | Statistics & House<br>Building Section | Pearson Memorial<br>Hospital                      |
| 20.    | Sri Pradip Birbanshi<br>Junior Assistant       | Pearson Memorial<br>Hospital           | Accounts Office                                   |

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Head(s) of the Department(s) concerned is/are requested to release the above incumbent(s) immediately to enable him/her/them to join the new place of posting(s). The joining report should be sent to the undersigned through the Head(s) of the Department(s) concerned within three days from the date of issuance of this office order.

No. REG/O.O/89/462  
Date: 10.02.2021

  
Registrar (Acting)  
Visva-Bharati

To,

**All Persons concerned: through Controlling Officers**

**Copy forwarded for information and necessary action to:**

1. Director, Rabindra Bhavana
2. Principal, Sangit Bhavana
3. Principal, Palli Siksha Bhavana
4. Principal, Palli Samgathan Vibhaga
5. Principal, Kala Bhavana
6. Principal, Patha Bhavana
7. Finance Officer
8. Head, Deptt. of Philosophy & Comparative Religion
9. Head, Deptt. of Bengali
10. Head, Rural Extension Center
11. In-Charge, ISERC, Siksha Bhavana
12. Librarian (Acting), Central Library
13. In-Charge, Chief Medical Officer, P.M. Hospital
14. University Engineer
15. Joint Registrar (Establishment)
16. Joint Registrar (Examinations)
17. Joint Registrar (Accounts)
18. Deputy Registrar (Administration)
19. Deputy Registrar & CS to Vice-Chancellor
20. Assistant Registrar (Meeting Section)
21. Assistant Registrar (Purchase & Store) & In-Charge, House Building Section
22. In-Charge, Hindi Cell – to translate into Hindi and arrange to upload in the University website
23. PA to Registrar
24. University Webmaster – to upload in the University Website
25. File