



**VISVA-BHARATI  
NOTIFICATION**

**DETENTION FOR SUMMER VACATION (2019)**

The academic Departments of the university will remain closed for Summer Vacation - 2019 from 10<sup>th</sup> April Wednesday, 2019, to 19<sup>th</sup> May Sunday 2019.

Patha- Bhavana and Siksha – Satra (both the school sections ) will remain closed for Summer Vacation from 10 May Friday 2019 to 09<sup>th</sup> June Monday 2019.

The Directors/ Adhyakshas of Bhavana, Vibhagas and the Heads of the Academic Departments are requested to make necessary arrangements for engagement of only one Academic Staff for each Department during summer Vacation 2019, if required.

Faculty members, who will be detained during vacation period with prior approval of the Vice-Chancellor, are eligible for Compensatory Leave to the extent of 1/3<sup>rd</sup> of the period of detention.

The Directors/ Adhyakshas of Bhavanas, Vibhagas and the Heads of the Academic Departments are requested to send single detention proposal Bhavana wise single comprehensive proposal through proper channel with appropriate justification for such detention.

Proposal for detention in prescribed proforma as stated below should reach this office within 08/04/2019 for prior approval of the Vice Chancellor.

**A. Ex post facto and individual department wise proposals may not be accepted**

**B. Single detention proposal for the entire Bhavana/ Vibhaga may please be sent.**

Memo No EST/E-III/ V. 7  
Date : 29/03/2019

Registrar (Acting)  
Visva-Bharati

Copy to:

- 01 Director/ Adhyakshas of all Bhavanas/ Vibhagas/ Sadanas
02. All Heads of the Department / Centre
- 03 Finance officer
- 04 Internal Audit Officer
- 05 University Webmaster- to upload on the University Website

**PROFORMA FOR DETENTION OF TEACHER DURING AUTMN RECESS -2016**

**(To be submitted through proper channel)**

SL.No.	Name (in full) of the teacher with Department, Designation, I.D. Number & Mobile Number	Brief description of the work to be performed during dention	Period of detention (From date to date )	Detailed justification for such inevitable detention
--------	---	--	--	--

Signature  
With Seal of the Head of the department  
& Mobile Number

Recommendation of the Principal  
of the Bhavana (with Seal)