

VISVA-BHARATI
SANTINIKETAN

Aca./R-6.3/972/2015-2016

Dated: 27/02/2016

Prof. Prasanta Chatterjee
Co-ordinator
UGC-SAP (DRS-III) Programme
Department of Mathematics
Siksha-Bhavana, V.B.

Subject : Administrative approval for hiring of secretarial Assistance under UGC-
DRS-SAP (Phase-III) Programme.

This is to inform you, that your proposal for administrative approval for hiring of secretarial assistance in respect of ten (10) staff members and also Dukari Bagdi should be on April 1st, 2015 to January 9th, 2016 (he died on 10/1/2016) of Rs. 1,00,000/- for the financial year 2015-2016 in connection with the above said programme has been approved by the univesity administration.

As proposed by you, the expenditure of secretarial assistance may be met out of the budget head "Hiring the Services" of the said programme, subject to availability of fund.

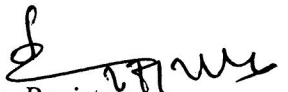
Sd/-
Deputy Registrar
(Academic & Research)
Visva-Bharati

No. Aca.R-6.3/972/2015-2016

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Copy forwarded for information and necessary action to:

1. The Adhyaksha, Siksha-Bhavana, V.B..
2. The Head, Department of Mathematics, V.B.
3. The Deputy Registrar (Accounts), V.B.
4. The Internal Audit Officer, Visva-Bharati,
5. The University Webmaster- With a request to upload it on the university website.
6. Guard file


Deputy Registrar
(Academic & Research)
Visva-Bharati
