

**VISVA-BHARATI  
SANTINIKETAN**



**OFFICE ORDER**

The undersigned is to convey that the Upacharaya has been pleased to pass the following order for implementation of Non-NET Fellowship for the M.Phil & Ph.D students who have already admitted till date with immediate effect:

1. All Non-NET Research Scholars of the University shall have to submit following documents to the Joint Registrar (Academic & Research), Visva-Bharati to get their fellowship.
  - a. Photo copy of Receipt of Admission
  - b. Photo copy of AADHAR
  - c. Photo copy of Bank Pass Book
  - d. E-mail ID & Contact No.
  - e. Successful Course Work completion certificate
  - f. Certificate from the Supervisor regarding regularity & satisfactory work through Head of the Department.
2. **Only full time regular Research scholar staying in the Head Quarter will get the fellowship. Fellowship will not be provided to the part-time fellows.**
3. All Non-NET Research Scholars (Both M.Phil and Ph.D) shall have to submit the duly filled up prescribed proforma (copy attached) with all requisite documents through HOD & Principal to the office of the undersigned within 31.08.2018.
4. Payment of Non-NET fellowship to all Research Scholars will be effective from the date of registration as Research Scholar of the University, subject to successful completion of Course Work.
5. Payment of Non-NET fellowship to all Research Scholars (who have completed all formalities) in every month after receiving the working certificate from the Supervisor through the Head of the Department (HOD) and the Principal of the concerned Bhavana/Vibhaga.
6. If any Research Scholar remains absent, unauthorized, in pursuing his/her Ph.D / M.Phil Programme, the Supervisor of the Research Scholar shall intimate the same to the Joint Registrar (Academic & Research) through the HOD and Principal [by 25<sup>th</sup> of the month]. The amount of fellowship for the period of absence of the Research Scholar will be adjusted from the fellowship of next month.
7. The list of Ph.D scholars for grant of fellowship for every month shall be issued by the Joint Registrar (Academic & Research) to the Accounts Section after scrutinizing working certificate.

8. A review on the progress of Ph.D work/programme undertaken by Research Scholars will be done on completion of every six (6) months.
9. Contingency payment is not automatic. The claim along with the Receipt is to be submitted separately for sanction.
10. The contingency grant for the last year and fellowship of last month would be provided after successful completion of all formalities including submission of Ph.D thesis/M.Phil dissertation.
11. This notification will be strictly implemented for the students who have already admitted in M.Phil & Ph.D. course of Visva-Bharati up to 2017 only.

Henceforth Non-NET fellowship will be released subject to availability of fund and satisfactory performance of the student.

**Memo No. Aca/Non-NET/381/ 2018-19/  
Dated : 24.07.2018**

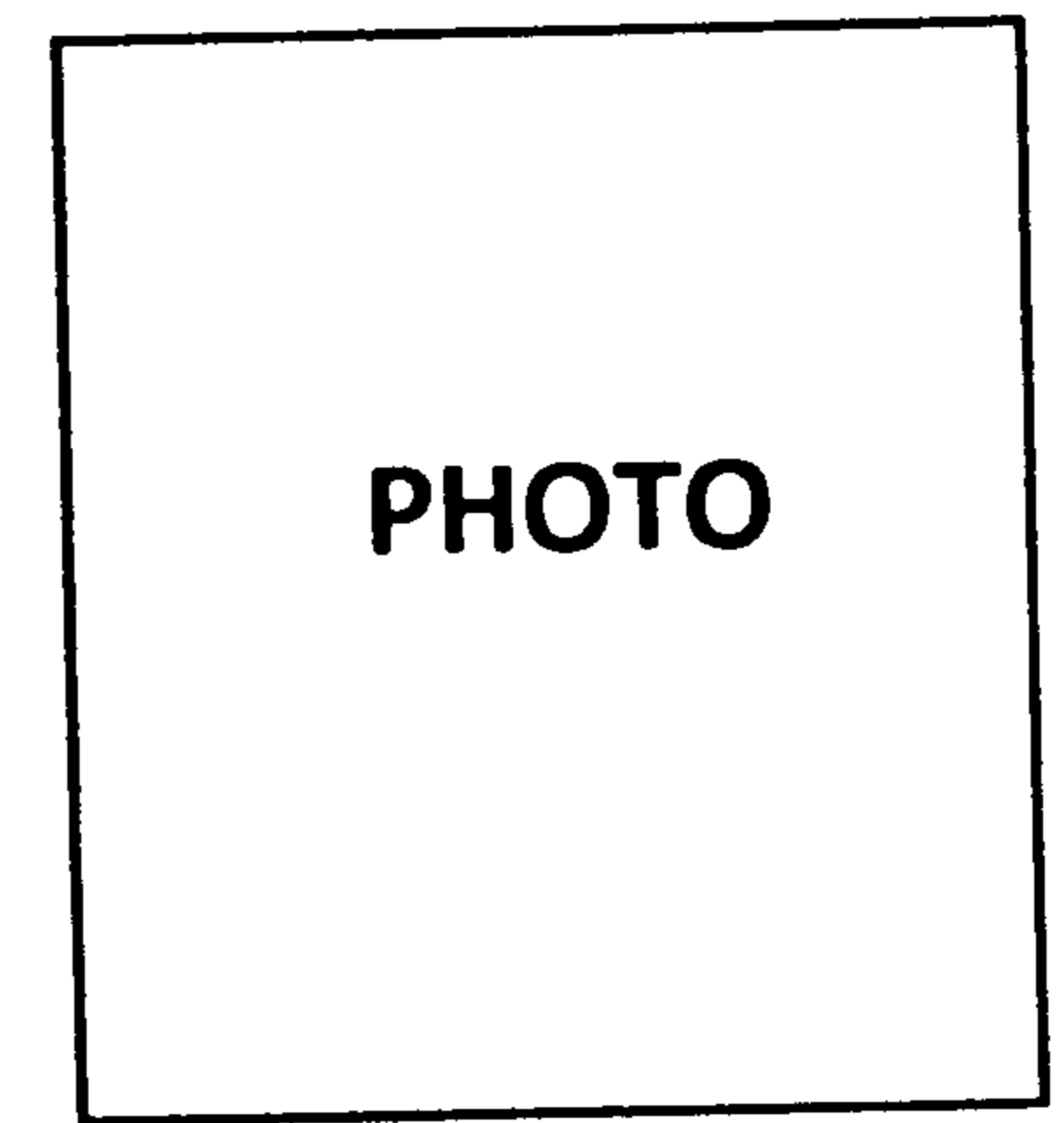
  
**Joint Registrar  
(Academic & Research)  
Visva-Bharati**

**Copy to:**

1. All Adhyaksha of Bhavanas/Vibhaga
2. Heads of all Academic and Administrative Department/Offices
3. Finance Officer
4. Internal Audit Officer
5. Joint Registrar (Accounts)
6. Deputy Registrar & C.S to Vice-Chancellor
7. Assistant Registrar (Accounts)
8. P.A to Registrar
9. University Webmaster- to upload it on the University website



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SANTINIKETAN**



**Application Form for Non-NET Fellowship**

<b>BASIC DATA</b>	Program (Please Tick)      Ph. D.   M. Phil.
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NAME (*in BLOCK letters*): .....

Name of Mother/Father/Guardian: .....

E-mail: .....@.....

Contact Number (Mobile phone): 

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Communication Address: .....

.....  
.....

<b>GENDER:</b>	M	F	Other	<b>DATE OF BIRTH:</b>													
<b>CATEGORY:</b>	Gen	SC	ST	OBC	PWD	<b>NATIONALITY:</b>											

Date of Admission / Registration to M. Phil. / Ph. D. Programme: .....

Department: ..... Subject: .....

Registration. No. ....

Name of Supervisor (if assigned): .....

<b>BANK DETAILS</b>
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NAME OF BANK: .....

ACCOUNT NUMBER: .....

IFSC Code: .....

\_\_\_\_\_  
(Signature of Candidate)



**VISVA-BHARATI  
SANTINIKETAN**

### **Proforma Regarding Ph.D. Non-NET Fellowship**

**NAME OF THE BHAVANA / VIBHAGA :**

**NAME OF THE DEPARTMENT / CENTRE :**

<b>Sl. No</b>	<b>Name of the Ph.D. Student(s)</b>	<b>Name of the supervisor(s), if selected</b>	<b>Date of Admission/ Registration</b>	<b>whether exempted from Ph.D course work (Yes/No) [if yes, mention reason's &amp; submit documents]</b>	<b>Whether successfully completed Ph.D course work (Yes/No)</b>	<b>As full time or Part time Scholar</b>	<b>Whether receiving/selected for any other fellowship/financial assistance (if yes, please mention details)</b>	<b>Signature of Supervisor</b>	<b>Remarks , if any</b>

Signature of the Head of the Department/Centre

Signature of the Adhyaksha



**VISVA-BHARATI  
SANTINIKETAN**

**Proforma Regarding M.Phil. Non-NET Fellowship**

**NAME OF THE BHAVANA / VIBHAGA :**  
**NAME OF THE DEPARTMENT / CENTRE :**

Sl. No	Name of the M.Phil. Student(s)	Date of Admission	Whether receiving/selected for any other fellowship/financial assistance (if yes, please mention details)	Remarks , if any

**Signature of the Head of the Department/Centre**

**Signature of the Adhyaksha**