



**VISVA-BHARATI
SANTINIKETAN**

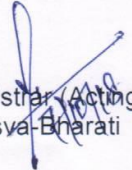
No:- Estab./E-III/CRC

Date: 07/10/2018

To,
All Directors/All Principals
All Heads of all Academic & Non-teaching Departments/Sections

Sub: Details of administrative/non-teaching staff position for Cadre Review

The undersigned is to convey that meeting of the Cadre Review Committee for Non-teaching employees are being held periodically. For the purpose, details of administrative/non-teaching staff deployed in your Departments/Sections along with their job description may be forwarded to the undersigned immediately, latest by 12/10/2018. This may please be treated as most urgent.


Registrar (Acting)
Visva-Bharati

Copy to:

1. Prof. V.C. Jha, Chairman, Cadre Review Committee
2. C.S. to Upacharya
3. P.A. to Registrar
4. University Web Master – To upload in the University Web site