

**ACCOUNTS OFFICE
VISVA-BHARATI**

Memo no. AO/ 2020-21

Date: 03.06.2020

NOTICE INVITING TENDER

Opening date for bid submission	03/06/2020
Last date of submission	10/06/2020
Hours (IST)	4.00 pm
Mode of submission	Hard copy in the 'Tender Box' at Accounts Office, Visva-Bharati

Rate tenders are invited for the items mentioned below within the due date and time specified above. Only one quotation from each bidder is invited.

Bidders are requested to go through all terms and conditions as well as the requirements of the bid stated below before finally submitting to the tender box.

1. Item specifications

Sl No	Description of Work	Price to be quoted for	Tentative quantity
1	IR thermal scanner to scan human body temperature IR thermometer with maximum distance to sight ratio (preferably 20cm or better), laser pointer indicator, adjustable emissivity, fitted with alarm, fast reading, high accuracy, Automatic data hold, User selectable °C and °F, Max/Min temperature display, automatic selection range, Backlight LCD, display automatic power off, operating temperature range between min 0°C to maximum 50°C. (Upper higher range from normal human body temperature preferable). Minimum warranty period is one year. Product certification necessary.	1	>100
2	Sanitizer (Alcohol based) (certified by appropriate authority) (1) 5000ml (2) 1000ml	1 1	As per requirement
3	Hand handled sanitizer dispenser (300ml)	1	As per requirement
4	Wall mounted automatic sanitizer dispenser (5000ml). Warranty minimum 1 year.	1	As per requirement

2. Bids will be scrutinized on 12/06/2020. Following criteria would be considered for evaluation of bids.

Sl No.	Nature of the document
(i)	Specification as per the tender
(ii)	Valid suppliers documents

(iii)	GST registration copy
(iv)	Price bid

3. All vendors must submit the documents in sequence. All pages must be signed.
4. All bids will be opened on the same day. Tender in other mode other than the specified box would be received. Late tenders are discouraged.
5. The mode of purchase order would be as decided by the tenderer.
6. Indigenous products are preferred.
7. Bidders must furnish necessary certificates (permission, quality standards etc.) relevant for the products quoted.
8. The tenderer reserves the right to amend/cancel the bid for the interest of the work. In case of any amendment by the tenderer to any part of the tender, the same will be notified in public.
9. The tenderer will not pay any charge against packing, forwarding, insurance, transporting, parking or any other purpose to bidder for completion of work.
10. The bidder shall have no right to revise the quote within the period of validity on the plea of fluctuations in the market rate.
11. All payments will be made only after inspection on satisfactory supply of items ordered.
12. All damaged or unutilized goods shall be taken back at bidders risk and cost and the any incidental damage incurred to institutional property shall be recovered from the concerned bidder.
13. The bids should be unconditional. Any conditions of the firm sent along with the bid shall not be binding on the tenderer.
14. In case the order is not executed within the stipulated period, the tenderer has the liberty to cancel the order and forfeit the earnest money of the bidder.
15. The tenderer shall not be responsible for non-receipt/non-delivery of any documents due to postal delay or delivery at another address.
16. The tenderer is not liable to bear any cost incurred by the bidder in preparing the bid, attending the bid opening event, presentation, demonstration or any other relevant expenditure to the tender.
17. Communication in any form to anyone other than tenderer will be treated as canvassing and such bidder will be outrightly rejected without any notice.
18. The language of the bid should be English.
19. Tenderer reserves the right to modify, cancel, ammend or any change of the overall contract/tender on valid reason.
20. The tenderer is not bound to accept minimum rate or tender from a single vendor only.
21. Bank Commission where applicable will have to be borne by the bidder.
20. No documents, in any form, would be accepted beyond the deadline of submission.
21. All disputes subject to "Bolpur, Birbhum, W.B. Jurisdiction" only.

Accounts Officer
Visva-Bharati

 03/6/2020