

Bhasha-Bhavana
Date: 01-06-2015

To
The Registrar
Visva-Bharati

Sub: Handover and takeover the charge of Adhyaksha, Bhasha-Bhavana.

In response to your letter vide Memo No. Est/E-II/AOP&VP/2015-16/ 03 dated 29-05-2015, I hereby handover charge as Adhyaksha of Bhasha-Bhavana to Prof. Kailash Chandra Pattanaik, Professor of Odia, w.e.f. 01-06-2015 (forenoon).

Sd/-
(Prof. Rameshwar Prasad Mishra) 01/06/2015

In response to your letter vide Memo No. Est/E-II/AOP&VP/2015-16/ 03 dated 29-05-2015, I takeover charge as Adhyaksha of Bhasha-Bhavana from Prof. Rameshwar Prasad Mishra, Professor of Hindi, w.e.f. 01-06-2015 (forenoon).

Sd/-
(Prof. Kailash Chandra Pattanaik) 01/06/2015

Memo No. Est/E-II/AOP&VP/2015-16/ 04

SANTINIKETAN

Date: 04-06-2015

Copy forwarded for information & necessary action to:-

- 1) Pro-Vice-Chancellor / All Provosts / Directors / Principals of Bhavana / Vibhagas
- 2) All Heads of Departments / Centres / Sections
- 3) Prof. Kailash Chandra Pattanaik, Adhyaksha, Bhasha-Bhavana
- 4) Prof. Rameshwar Prasad Mishra, Department of Hindi, Bhasha-Bhavana
- 5) Controller of Examination
- 6) Proctor & Chairman, (HMC)
- 7) Dean / Deputy Dean of Students Welfare
- 8) Librarian, Central Library
- 9) Finance Officer
- 10) Deputy Registrar (Accounts) – [With a request to make payment of honorarium to Prof. Kailash Chandra Pattanaik during his tenure as Adhyaksha, Bhasha-Bhavana w.e.f. 01-06-2015]
- 11) Chief Medical Officer, P.M. Hospital
- 12) Hindi Officer- [With a request to translate it into Hindi and arrange to upload in the University Website]
- 13) C.S to Upacharya
- 14) P.A. to Registrar
- 15) Section Officer, Meeting for noting to- E.C.
- 16) University Web-Master- Please upload it in the University Website
- 17) Personal file

Joint Registrar (Establishment)
Visva-Bharati