



VISVA-BHARATI
SANTINIKETAN

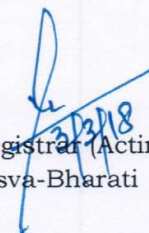
OFFICE ORDER

The undersigned is to convey that the competent authority has been pleased to approve the following arrangements to take immediate effect until further order:

1. Shri Tanmay Nag, Deputy Registrar, presently posted at the office of the Proctor is transferred to the Central Purchase Section and henceforth will function as Nodal Officer and In-Charge of Central Purchase Section. He will also look after the HBL & Statistics Section.
2. Shri Saugata Chattopadhyay, Joint Registrar (Establishment), presently looking after the Central Purchase Section, is relieved of the charges of the Central Purchase Section.
3. Shri Soumyendra Sen, Joint Registrar (Administration) is relieved from the charge of the HBL & Statistics Section
4. Shri Maloy Sutradhar, Assistant Registrar, Central Purchase Section will also look after the HBL & Statistics Section under the control of the Deputy Registrar In-Charge of Central Purchase Section.
5. Shri Prasanta Kumar Ghosh, Deputy Registrar, presently posted at the office of the Director, Culture & Cultural Relations is transferred to Academic & Research Section under the control of Joint Registrar (Academic & Research). He will also look after the works of Admission Coordination Cell and Manuscript Centre at Lipika.
6. Shri Nilanjan Banerjee, Special Officer is posted at Rabindra-Bhavana under the control of the Director, Culture & Cultural Relations.

The joining report should be sent to the undersigned through proper channel.

No. Estab/DR/OO/220
Date: 03/03/2018


Registrar (Acting)
Visva-Bharati

To,

1. Person concerned (6)

Copy forwarded for information and necessary action to:

1. All Directors/Principals of all Bhavanas/ Vibhagas
2. All Heads of Academic and Non-teaching Departments/ Centres/Sections
3. Proctor
4. Finance Officer
5. Joint Registrar (Accounts)
6. All Joint Registrars/ JFO/Deputy Registrars/IAO/Assistant Registrars
7. C.M.O./C.S.O/U.E.
8. CS to Vice-Chancellor
9. Assistant Registrar (Meeting) – to report to Karma-Samiti
10. PA to Registrar
11. Pay Fixation Cell
12. Hindi Officer – to translate into Hindi and arrange to upload in the University website
13. University Webmaster – to upload in the University Website
14. File